Sherwood Manor Community Development District

Board of Supervisors

Nicholas Dister, Chairman Carlos de la Ossa, Vice Chairperson Ryan Motko, Assistant Secretary Alberto Viera, Assistant Secretary Vacant, Assistant Secretary Bryan Radcliff, District Manager John Vericker, District Counsel Tonja Stewart, District Engineer Gary Schwartz, Field Manager

Regular Meeting Agenda

Thursday, June 01, 2023, at 2:00 p.m.

The Regular Meeting of the Sherwood Manor Community Development District will be held on June 01, 2023, at 2:00 p.m. at the Offices of Inframark located at 2005 Pan Am Circle, Suite 300, Tampa, FL 33607. Please let us know at least 24 hours in advance if you are planning to call into the meeting. Following is the Agenda for the Meeting:

Join Zoom Meeting

All cellular phones and pagers must be turned off during the meeting.

REGULAR MEETING OF BOARD OF SUPERVISORS

- 1. CALL TO ORDER/ROLL CALL
- 2. PUBLIC COMMENT Each individual has the opportunity to comment and is limited to three (3) minutes for such comment.
- 3. BUSINESS ITEMS
 - A. Consideration of Resolution 2023-04; Approving FY 2024 Proposed Budget

 - D. General Matters of the District
- 4. CONSENT AGENDA
 - A. Consideration of Board of Supervisor's Meeting Minutes of the Regular Meeting
 - B. Consideration of Operation and Maintenance Expenditures April 2023,...... Tab 05
 - C. Review of Financial Statements Month Ending April 30, 2023,Tab 06
- 5. STAFF REPORTS
 - A. District Counsel
 - - i. Community Inspection Reports
 - C. District Engineer
- 6. BOARD OF SUPERVISORS REQUESTS AND COMMENTS
- 7. ADJOURNMENT

We look forward to speaking with you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300.

Sincerely,

Bryan Radeliff
District Manager

District Office Inframark 2005 Pan Am Circle, Suite 300 Tampa, Florida 33607 (813) 873 – 7300 Meeting Location: Inframark 2005 Pan Am Circle, Suite 300 Tampa, Florida 33607 (813) 873 – 7300

RESOLUTION 2023-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SHERWOOD MANOR COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED OPERATION AND MAINTENANCE BUDGET FOR FISCAL YEAR 2023/2024; SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING, AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager prepared and submitted to the Board of Supervisors ("Board") of the Sherwood Manor Community Development District ("District") prior to June 15, 2023 a proposed operation and maintenance budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024 ("Proposed Budget"); and

WHEREAS, the Board has considered the Proposed Budget and desires to approve the Proposed Budget and set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SHERWOOD MANOR COMMUNITY DEVELOPMENT DISTRICT:

- 1. **PROPOSED BUDGET APPROVED**. The Proposed Budget, including any modifications made by the Board, attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.
- 2. **SETTING A PUBLIC HEARING**. The public hearing on said Proposed Budget is hereby declared and set for the following date, hour, and location:

DATE: August 3, 2023

HOUR: 2:00 pm

LOCATION: Inframark

2005 Pan Am Circle, Suite 300

Tampa, Florida 33607

- 3. TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT. The District Manager is hereby directed to submit a copy of the Proposed Budget to Hillsborough County at least 60 days prior to the hearing set above.
- 4. **POSTING OF PROPOSED BUDGET**. In accordance with Section 189.016, Florida Statutes, the District's Secretary is further directed to post the Proposed Budget on the District's website at least 2 days before the budget hearing date and shall remain on the website for at least 45 days.

- 5. **PUBLICATION OF NOTICE**. Notice of this public hearing shall be published in the manner prescribed by Florida law.
- 6. **EFFECTIVE DATE**. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED ON JUNE 1st, 2023.

Attest:	Sherwood Manor Community Development District
Print Name:	Print Name:
Secretary / Assistant Secretary	Chair/Vice Chair of the Board of Supervisors

Exhibit A: Proposed Budget for Fiscal Year 2023/2024

SHERWOOD MANOR COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2024

PROPOSED ANNUAL OPERATING BUDGET

June 1, 2023



SHERWOOD MANOR COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2024 PROPOSED ANNUAL OPERATING BUDGET

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June 1, 2023



BUDGET INTRODUCTION

Background Information

The Sherwood Manor Community Development District is a local special purpose government authorized by Chapter 190, Florida Statutes, as amended. The Community Development District (CDD) is an alternative method for planning, financing, acquiring, operating and maintaining community-wide infrastructure in master planned communities. The CDD also is a mechanism that provides a "solution" to the State's needs for delivery of capital infrastructure to service projected growth without overburdening other governments and their taxpayers. CDDs represent a major advancement in Florida's effort to manage its growth effectively and efficiently. This allows the community to set a higher standard for construction along with providing a long-term solution to the operation and maintenance of community facilities.

The following report represents the District budget for Fiscal Year 2024, which begins on October 1, 2023. The District budget is organized by fund to segregate financial resources and ensure that the segregated resources are used for their intended purpose, and the District has established the following funds.

Fund Number	Services Provided	
001	General Fund	Operations and Maintenance of Community Facilities
200	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2018 Special Assessment Revenue Bonds
201	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2023 Special Assessment Revenue Bonds

Facilities of the District

The District's existing facilities include storm-water management (lake and water control structures), wetland preserve areas, street lighting, landscaping, entry signage, entry features, irrigation distribution facilities, recreational center, parks, pool facility, tennis courts and other related public improvements.

Maintenance of the Facilities

In order to maintain the facilities, the District conducts hearings to adopt an operating budget each year. This budget includes a detailed description of the maintenance program along with an estimate of the cost of the program. The funding of the maintenance budget is levied as a non-ad valorem assessment on your property by the District Board of Supervisors.

-	Fiscal Year 2023	Current Period	Projected Revenues	Total Actuals and	
_	Final Operating Budget	Actuals 10/1/22 - 2/28/23	& Expenditures 3/1/23 to 9/30/23	Projections Through 9/30/23	Over/(Under) Budget Through 9/30/23
DEVENTED					
REVENUES SDECIAL ASSESSMENTS SERVICE CHARGES					
SPECIAL ASSESSMENTS - SERVICE CHARGES	202.206.22	0=0 6=0 00	(== 0=0 0()	106 =10.04	(100 = ((06)
Operations & Maintenance Assmts-Tax Roll	290,286.00	258,672.00	(71,952.96)	186,719.04	(103,566.96)
Operations & Maintenance Assmts-CDD Collected	77,164.00	0.00	45,924.96	45,924.96	(31,239.04)
TOTAL ASSESSMENTS - SERVICE CHARGES	\$367,450.00	\$258,672.00	(\$26,028.00)	\$232,644.00	(\$134,806.00)
INTEREST EARNED				фо оо	
Interest Earned	0.00	0.00	0.00	\$0.00	0.00
TOTAL INTEREST EARNED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES		,		((0)	((0)
Developer Contributions	0.00	41,675.00	25,216.63	66,891.63	66,891.63
TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES	\$0.00	\$41,675.00	\$25,216.63	\$66,891.63	\$66,891.63
OTHER MISCELLANEOUS RESERVESS					
Miscellaneous	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER MISCELLANEOUS RESERVESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
RESERVES					
Miscellaneous	0.00	0.00	0.00	0.00	0.00
TOTAL RESERVES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$367,450.00	\$300,347.00	(\$811.37)	\$299,535.63	(\$67,914.37)
EXPENDITURES					
LEGISLATIVE					
Supervisor Fees	2,000.00	1,800.00	200.00	2,000.00	0.00
TOTAL LEGISLATIVE	\$2,000.00	\$1,800.00	\$200.00	\$2,000.00	\$0.00
FINANCIAL & ADMINISTRATIVE					
District Manager	30,000.00	5,344.00	24,656.00	30,000.00	0.00
District Engineer	4,000.00	0.00	4,000.00	4,000.00	0.00
Disclosure Report	8,400.00	700.00	7,700.00	8,400.00	0.00
Trustee Fees	8,200.00	4,041.00	4,159.00	8,200.00	0.00
Accounting Services	0.00	0.00	0.00	0.00	0.00
Auditing Services	6,200.00	0.00	6,200.00	6,200.00	0.00
Postage, Phone, Faxes, Copies	500.00	13.00	487.00	500.00	0.00
Public Officials Insurance	2,663.00	2,694.00	0.00	2,694.00	31.00
Legal Advertising	2,500.00	1,700.00	800.00	2,500.00	0.00
Bank Fees	250.00	30.00	220.00	250.00	0.00
Dues, Licenses, & Fees	500.00	517.00	0.00	517.00	17.00
Email Hosting Vendor	600.00	0.00	600.00	600.00	0.00
ADA Website Compliance	1,500.00	750.00	750.00	1,500.00	0.00
ProfServ-Expansion Services	0.00	22,500.00	0.00	22,500.00	22,500.00
Website Administration	1,500.00	250.00	1,250.00	1,500.00	0.00
TOTAL FINANCIAL & ADMINISTRATIVE	\$66,813.00	\$38,539.00	\$50,822.00	\$89,361.00	\$22,548.00

FISCAL YEAR 2023 BUDGET ANALYSIS

LEGAL COUNSEL					
District Counsel	5,000.00	2,278.00	2,722.00	5,000.00	0.00
TOTAL DISTRICT COUNSEL	\$5,000.00	\$2,278.00	\$2,722.00	\$5,000.00	\$0.00
UTILITY SERVICES					
Utility Services	73,000.00	29,628.00	43,372.00	73,000.00	0.00
TOTAL UTILITY SERVICES	\$73,000.00	\$29,628.00	\$43,372.00	\$73,000.00	\$0.00
OTHER PHYSICAL ENVIRONMENT					
Field Manager	12,000.00	1,800.00	10,200.00	12,000.00	0.00
Security Pool Monitors	0.00	0.00	0.00	0.00	0.00
On-Site Personnel	25,000.00	0.00	25,000.00	25,000.00	0.00
General Liability & Property Casualty Insurance	13,756.00	14,077.00	0.00	14,077.00	321.00
Insurance Deductible	0.00	0.00	0.00	0.00	0.00
Garbage Collection	2,700.00	0.00	2,700.00	2,700.00	0.00
Water Utility Services	3,000.00	581.00	2,419.00	3,000.00	0.00
Waterway Management Program - Contract	7,776.00	3,740.00	4,036.00	7,776.00	0.00
Wetland Monitoring	2,100.00	0.00	2,100.00	2,100.00	0.00
Waterway Improvements & Repairs	1,000.00	0.00	1,000.00	1,000.00	0.00
Entrance, Monument & Wall Maintenance & Repair	3,500.00	11,517.00	0.00	11,517.00	8,017.00
Landscape Maintenance - Contract	108,105.00	44,625.00	63,480.00	108,105.00	0.00
Plant Replacement Program	2,000.00	0.00	2,000.00	2,000.00	0.00
Mulch & Tree Trimming	7,000.00	0.00	7,000.00	7,000.00	0.00
Irrigation Maintenance	2,000.00	0.00	2,000.00	2,000.00	0.00
Key Card Maintenance	0.00	0.00	0.00	0.00	0.00
Office Internet / Phone	0.00	0.00	0.00	0.00	0.00
Amenity Center Pest Control	1,200.00	0.00	1,200.00	1,200.00	0.00
Amenity Center Cleaning & Supplies	6,300.00	3,675.00	2,625.00	6,300.00	0.00
Pool Maintenance - Other	1,000.00	180.00	820.00	1,000.00	0.00
Pool Maintenance - Contract	13,200.00	5,250.00	7,950.00	13,200.00	0.00
Amenity Center Maintenance & Repair	7,500.00	3,087.00	4,413.00	7,500.00	0.00
Security Monitoring	1,500.00	250.00	1,250.00	1,500.00	0.00
Undisegnated Reserves	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER PHYSICAL ENVIRONMENT	\$220,637.00	\$88,782.00	\$163,432.00	(\$57,205.00)	\$8,338.00
TOTAL EXPENDITURES	\$367,450.00	\$161,027.00	\$322,167.00	(\$45,283.00)	\$30,886.00
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	\$0.00	\$139,320.00	(\$22,631.37)	(\$22,631.37)	(\$98,800.37)

_	Fiscal Year 2023 Final Operating Budget	Current Period Actuals 10/1/22 - 2/28/23	Projected Revenues & Expenditures 3/1/23 to 9/30/23	Total Actuals and Projections Through 9/30/23	Over/(Under) Budget Through 9/30/23	Fiscal Year 2024 Proposed Operating Budget	Increase / (Decrease) from FY 2023 to FY 2024
REVENUES							
SPECIAL ASSESSMENTS - SERVICE CHARGES							
Operations & Maintenance Assmts-Tax Roll	290,286.00	258,672.00	(71,952.96)	186,719.04	(103,566.96)	294,916.18	4,630.18
Operations & Maintenance Assmts-CDD Collected	77,164.00	0.00	45,924.96	45,924.96	(31,239.04)	411,141.82	333,977.82
TOTAL ASSESSMENTS - SERVICE CHARGES	\$367,450.00	\$258,672.00	(\$26,028.00)	\$232,644.00	(\$134,806.00)	\$706,058.00	\$338,608.00
INTEREST EARNED	+00/)+0000	+- 0 -,-,	(+==,=====)	+-3-,-4	(+-04,000000)	+/,- 3	+000,000,000
Interest Earned	0.00	0.00	0.00	\$0.00	0.00	\$0.00	0.00
TOTAL INTEREST EARNED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES	,		,		'		,
Developer Contributions	0.00	41,675.00	25,216.63	66,891.63	66,891.63	0.00	0.00
TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES	\$0.00	\$41,675.00	\$25,216.63	\$66,891.63	\$66,891.63	\$0.00	\$0.00
OTHER MISCELLANEOUS RESERVESS							
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER MISCELLANEOUS RESERVESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
RESERVES							
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RESERVES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$367,450.00	\$300,347.00	(\$811.37)	\$299,535.63	(\$67,914.37)	\$706,058.00	\$338,608.00
EXPENDITURES							
LEGISLATIVE							
Supervisor Fees	2,000.00	1,800.00	200.00	2,000.00	0.00	12,000.00	10,000.00
TOTAL LEGISLATIVE	\$2,000.00	\$1,800.00	\$200.00	\$2,000.00	\$0.00	\$12,000.00	\$10,000.00
FINANCIAL & ADMINISTRATIVE							
District Manager	30,000.00	5,344.00	24,656.00	30,000.00	0.00	30,000.00	0.00
District Engineer	4,000.00	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00
Disclosure Report	8,400.00	700.00	7,700.00	8,400.00	0.00	8,400.00	0.00
Trustee Fees	8,200.00	4,041.00	4,159.00	8,200.00	0.00	8,200.00	0.00
Accounting Services	0.00	0.00	0.00	0.00	0.00	8,200.00	8,200.00
Auditing Services	6,200.00	0.00	6,200.00	6,200.00	0.00	6,200.00	0.00
Postage, Phone, Faxes, Copies	500.00	13.00	487.00	500.00	0.00	500.00	0.00
Public Officials Insurance	2,663.00	2,694.00	0.00	2,694.00	31.00	2,700.00	37.00
Legal Advertising	2,500.00	1,700.00	800.00	2,500.00	0.00	3,000.00	500.00
Bank Fees	250.00	30.00	220.00	250.00	0.00	250.00	0.00
Dues, Licenses, & Fees	500.00	517.00	0.00	517.00	17.00	500.00	0.00
Email Hosting Vendor	600.00	0.00	600.00	600.00	0.00	600.00	0.00
ADA Website Compliance	1,500.00	750.00	750.00	1,500.00	0.00	1,500.00	0.00
ProfServ-Expansion Services	0.00	22,500.00	0.00	22,500.00	22,500.00	0.00	0.00
Website Administration	1,500.00	250.00	1,250.00	1,500.00	0.00	1,500.00	0.00
TOTAL FINANCIAL & ADMINISTRATIVE	\$66,813.00	\$38,539.00	\$50,822.00	\$89,361.00	\$22,548.00	\$75,550.00	\$8,737.00
LEGAL COUNSEL							
District Counsel	5,000.00	2,278.00	2,722.00	5,000.00	0.00	7,500.00	2,500.00
TOTAL DISTRICT COUNSEL	\$5,000.00	\$2,278.00	\$2,722.00	\$5,000.00	\$0.00	\$7,500.00	\$2,500.00

UTILITY SERVICES							
Utility Services	73,000.00	29,628.00	43,372.00	73,000.00	0.00	100,000.00	27,000.00
TOTAL UTILITY SERVICES	\$73,000.00	\$29,628.00	\$43,372.00	\$73,000.00	\$0.00	\$100,000.00	\$27,000.00
OTHER PHYSICAL ENVIRONMENT							
Field Manager	12,000.00	1,800.00	10,200.00	12,000.00	0.00	12,000.00	0.00
Security Pool Monitors	0.00	0.00	0.00	0.00	0.00	12,000.00	12,000.00
On-Site Personnel	25,000.00	0.00	25,000.00	25,000.00	0.00	66,708.00	41,708.00
General Liability & Property Casualty Insurance	13,756.00	14,077.00	0.00	14,077.00	321.00	30,000.00	16,244.00
Insurance Deductible	0.00	0.00	0.00	0.00	0.00	2,500.00	2,500.00
Garbage Collection	2,700.00	0.00	2,700.00	2,700.00	0.00	5,000.00	2,300.00
Water Utility Services	3,000.00	581.00	2,419.00	3,000.00	0.00	4,500.00	1,500.00
Waterway Management Program - Contract	7,776.00	3,740.00	4,036.00	7,776.00	0.00	15,000.00	7,224.00
Wetland Monitoring	2,100.00	0.00	2,100.00	2,100.00	0.00	20,000.00	17,900.00
Waterway Improvements & Repairs	1,000.00	0.00	1,000.00	1,000.00	0.00	16,000.00	15,000.00
Entrance, Monument & Wall Maintenance & Repair	3,500.00	11,517.00	0.00	11,517.00	8,017.00	7,500.00	4,000.00
Landscape Maintenance - Contract	108,105.00	44,625.00	63,480.00	108,105.00	0.00	175,000.00	66,895.00
Plant Replacement Program	2,000.00	0.00	2,000.00	2,000.00	0.00	5,000.00	3,000.00
Mulch & Tree Trimming	7,000.00	0.00	7,000.00	7,000.00	0.00	14,000.00	7,000.00
Irrigation Maintenance	2,000.00	0.00	2,000.00	2,000.00	0.00	3,500.00	1,500.00
Key Card Maintenance	0.00	0.00	0.00	0.00	0.00	2,500.00	2,500.00
Office Internet / Phone	0.00	0.00	0.00	0.00	0.00	1,800.00	1,800.00
Amenity Center Pest Control	1,200.00	0.00	1,200.00	1,200.00	0.00	2,000.00	800.00
Amenity Center Cleaning & Supplies	6,300.00	3,675.00	2,625.00	6,300.00	0.00	9,300.00	3,000.00
Pool Maintenance - Other	1,000.00	180.00	820.00	1,000.00	0.00	2,000.00	1,000.00
Pool Maintenance - Contract	13,200.00	5,250.00	7,950.00	13,200.00	0.00	13,200.00	0.00
Amenity Center Maintenance & Repair	7,500.00	3,087.00	4,413.00	7,500.00	0.00	40,000.00	32,500.00
Security Monitoring	1,500.00	250.00	1,250.00	1,500.00	0.00	1,500.00	0.00
Undisegnated Reserves	0.00	0.00	0.00	0.00	0.00	50,000.00	50,000.00
TOTAL OTHER PHYSICAL ENVIRONMENT	\$220,637.00	\$88,782.00	\$163,432.00	(\$57,205.00)	\$8,338.00	\$511,008.00	\$290,371.00
TOTAL EXPENDITURES	\$367,450.00	\$161,027.00	\$322,167.00	(\$45,283.00)	\$30,886.00	\$706,058.00	\$338,608.00
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	\$0.00	\$139,320.00	(\$22,631.37)	(\$22,631.37)	(\$98,800.37)	\$0.00	\$0.00

GENERAL FUND 001

Financial & Administrative

District Manager

The District retains the services of a consulting manager, who is responsible for the daily administration of the District's business, including any and all financial work related to the Bond Funds and Operating Funds of the District, and preparation of the minutes of the Board of Supervisors. In addition, the District Manager prepares the Annual Budget(s), implements all policies of the Board of Supervisors, and attends all meetings of the Board of Supervisors.

District Engineer

Consists of attendance at scheduled meetings of the Board of Supervisors, offering advice and consultation on all matters related to the works of the District, such as bids for yearly contracts, operating policy, compliance with regulatory permits, etc.

Disclosure Reporting

On a quarterly and annual basis, disclosure of relevant district information is provided to the Muni Council, as required within the bond indentures.

Trustees Fees

This item relates to the fee assessed for the annual administration of bonds outstanding, as required within the bond indentures.

Auditing Services

The District is required to annually undertake an independent examination of its books, records and accounting procedures. This audit is conducted pursuant to State Law and the Rules of the Auditor General.

Postage, Phone, Fax, Copies

This item refers to the cost of materials and service to produce agendas and conduct day-to-day business of the District.

Public Officials Insurance

The District carries Public Officials Liability in the amount of \$1,000,000.

Legal Advertising

This is required to conduct the official business of the District in accordance with the Sunshine Law and other advertisement requirements as indicated by the Florida Statutes.

Bank Fees

The District operates a checking account for expenditures and receipts.

Dues, Licenses & Fees

The District is required to file with the County and State each year.

Miscellaneous Fees

To provide for unbudgeted administrative expenses.

Office Supplies

Cost of daily supplies required by the District to facilitate operations.

Website Administration

This is for maintenance and administration of the Districts official website.

FISCAL YEAR 2024 PROPOSED ANNUAL OPERATING BUDGET

GENERAL FUND 001

Legal Counsel

District Counsel

Requirements for legal services are estimated at an annual expenditures on an as needed and also cover such items as attendance at scheduled meetings of the Board of Supervisor's, Contract preparation and review, etc.

Electric Utility Services

Electric Utility Services

This item is for street lights, pool, recreation facility and other common element electricity needs.

Other Physical Environment

Waterway Management System

This item is for maintaining the multiple waterways that compose the District's waterway management system and aids in controlling nuisance vegetation that may otherwise restrict the flow of water.

Property & Casualty Insurance

The District carries \$1,000,000 in general liability and also has sovereign immunity.

Entry & Walls Maintenance

This item is for maintaining the main entry feature and other common area walls.

Landscape Maintenance

The District contracts with a professional landscape firm to provide service through a public bid process. This fee does not include replacement material or irrigation repairs.

Miscellaneous Landscape

This item is for any unforeseen circumstances that may effect the appearance of the landscape program.

Plant Replacement Program

This item is for landscape items that may need to be replaced during the year.

DEBT SERVICE FUND SERIES 2018

REVENUES	
CDD Debt Service Assessments	\$ 630,763
TOTAL REVENUES	\$ 630,763
EXPENDITURES	
Series 2018 May Bond Interest Payment	\$ 229,581
Series 2018 November Bond Principal Payment	\$ 175,000
Series 2018 November Bond Interest Payment	\$ 226,181
TOTAL EXPENDITURES	\$ 630,763
EXCESS OF REVENUES OVER EXPENDITURES	\$ -
ANALYSIS OF BONDS OUTSTANDING	
Bonds Outstanding - Period Ending 11/1/2022	\$ 8,915,000
Principal Payment Applied Toward Series 2018 Bonds	\$ 175,000
Bonds Outstanding - Period Ending 11/1/2023	\$ 8,740,000

DEBT SERVICE FUND

SERIES 2023

REVENUES	
CDD Debt Service Assessments	\$ -
TOTAL REVENUES	\$ -
EXPENDITURES	
Series 2023 May Bond Interest Payment	\$ -
Series 2023 November Bond Principal Payment	\$ -
Series 2023 November Bond Interest Payment	\$ -
TOTAL EXPENDITURES	\$ -
EXCESS OF REVENUES OVER EXPENDITURES	\$ -
ANALYSIS OF BONDS OUTSTANDING	
Bonds Outstanding - Period Ending 11/1/2022	\$ -
Principal Payment Applied Toward Series 2023 Bonds	\$ -
Bonds Outstanding - Period Ending 11/1/2023	\$ -

^{*} Series 2022 Bonds Principal and Debt Service obligation to be established at issuance.

SCHEDULE OF ANNUAL ASSESSMENTS (1)

			FI	SCAL YEAR 2	023	F	ISCAL YEAR 20	024	
Lot Size	EAU Value	Unit Count	Debt Service Per Unit	O&M Per Unit	FY 2023 Total Assessment	Debt Service Per Unit	O&M Per Unit	FY 2024 Total Assessment	Total Increase / (Decrease) in Annual Assmt
			SE	RIES 2018 - AS	SESSMENT AR	EA ONE			
Single Family 50'	1.00	397	\$1,561.85	\$907.81	\$2,469.66	\$1,561.85	\$907.81	\$2,469.67	\$0.00
Single Family 60'	1.20	28	\$1,874.23	\$1,089.38	\$2,963.61	\$1,874.23	\$1,089.38	\$2,963.61	\$0.00
Area Subtotal		425							
			Se	eries 2023- ASS	SESSMENT ARE	A TWO			
Single Family 55'	1.10	148	\$0.00		\$0.00	\$1,901.45	\$998.60	\$2,900.05	\$2,900.05
Single Family 60'	1.20	195	\$0.00		\$0.00	\$2,074.31	\$1,089.38	\$3,163.68	\$3,163.68
Area Subtotal		343							
Total	_	768	<u>-</u> '						

Notations:

⁽¹⁾ Annual assessments are adjusted for the Hillsborough County collection costs and statutory discounts for early payment.

May 30, 2023 Board of Supervisors

Dear Board Members:

Please accept my letter of resignation as a member of the Board of Supervisors for the following Community Development Districts, effective immediately:

North Park Isle

Park East

Shell Point

Sherwood Manor

Sincerely,

Steve Luce

6536 Pinecastle Blvd. Suite A Orlando, Florida 32809

THIS ADMENDMENT made the date set forth below, by and between FIRST CHOICE Aquatic Weed Management, LCC. Hereinafter called "FC", and

Sherwood Manor c/o Inframark 2005 Pan Am Circle #120 Tampa, Florida 33607 Bryan Radcliff 813- 873-7300 Bryan.radcliff@inframark.com

05/23/2023

Hereinafter called "CUSTOMER". The parties hereto agree as follows:

FC agrees to apply (5) biological treatments using the product (skeeter) for midge flies for the **(5)** waterways located at **Sherwood Manor** in accordance with the terms and conditions of this agreement. (*Recommended amounts are 2 pints per acre*)

Customer agrees to pay **FC** in the following amount and manor:

Total Annual investment \$ 4,110.00

Scheduled treatments will be provided monthly for the months of June, July, August, September and October (approximately once every 30 days)

Payments for this service will be in equal and consecutive monthly installments, each due within 30 days of the invoice date. Unpaid invoices will accrue interest at 1.5% per month.

First Choice Aquatic Weed Control maintains 2 million dollars general liability, 1 million dollars commercial auto, pollution liability, herbicide/pesticide operations, watercraft liability, workers compensation and 5 million dollars excess umbrella. Certificates will be provided upon request.

ACCEPTANCE OF AGREEMENT

Tad Roman		
First Choice	Customer's Signature	Title
Aquatic Weed Management, LLC	_	
	Print Signature	Date

May 04, 2023, Minutes of the Regular Meeting 1 2 3 MINUTES OF THE REGULAR MEETING 4 5 The Regular Meeting of the Board of Supervisors for the Sherwood Manor Community 6 Development District was held on Thursday, May 04, 2023, at 2:00 p.m. at the offices of 7 Inframark located at 2005 Pan Am Circle, Suite 300, Tampa, FL 33607. 8 9 10 1. CALL TO ORDER/ROLL CALL 11 12 Bryan Radcliff called the Regular Meeting of the Board of Supervisors of the Sherwood Manor 13 Community Development District to order on Thursday, May 04, 2023, at 3:34 p.m. 14 15 **Board Members Present and Constituting a Quorum:** Nicholas "Nick" Dister 16 Chairman 17 Carlos de la Ossa Vice-Chair 18 Ryan Motko Supervisor 19 Albert Viera Supervisor 20 21 **Staff Members Present:** 22 Bryan Radcliff District Manager, Inframark 23 John Vericker District Counsel, Straley Robin Vericker District Counsel, Straley Robin Vericker 24 Kathryn Hopkinson 25 26 There were no members of the general public in attendance. 27 28 2. PUBLIC COMMENT ON AGENDA ITEMS 29 30 There were no residents present. 31 32 3. BUSINESS ITEMS 33 A. Discussion on Mitigation Maintenance Proposal B. Discussion on Wetland Enhancement/Creation Mitigation Monitoring 34 35 36 The Board reviewed two proposals for wetland monitoring and maintenance. The Board agreed 37 to authorize Carlos De La Ossa to approve alternate proposals for monitoring/maintenance 38 outside a meeting. 39 40 C. Annual Notice of Qualified Elector 41 42 Mr. Radcliff informed the Board that the District has 412 qualified electors as of April 15, 2023. 43 44 D. Discussion on Review of Fiscal Year 2024 Proposed Budget 45 46 Mr. Radcliff informed the Board that work is continuing with the FY 23/24 Budget and that a meeting is scheduled for May 12th of 2023 to put final adjustments in place in advance of our 47 48 Proposed Budget meeting in June.

49	E. Ge	neral Matters of the	e District					
50 51	There were no compared most tour at this time.							
52	There were no general matters at this time.							
53	4. CONSENT	AGENDA ITEMS						
54			l of Supervisor's Meeting Minutes of the					
55		ar Meeting April 06	<u>.</u>					
56			ntion and Maintenance Expenditure March 2023,					
57	C. Rev	view of Financial Sta	atements Month Ending March 31, 2023					
58								
59			nda Items A through C (Meeting Minutes from the meeting					
60		_	ditures for March 2023 and the Financial Statements for the					
61	month ending	03/31/2023).						
62	Γ							
63		MOTION TO:	Approve Consent Agenda Items from A through C.					
64		MADE BY:	Supervisor de la Ossa					
65		SECONDED BY:	Supervisor Viera					
66		DISCUSSION:	None further					
67		RESULT:	Called to Vote: Motion PASSED					
68			4/0 - Motion Passed Unanimously					
69	Ш							
70	5. STAFF RI	EPORTS						
71	A.	District Counsel						
72	В.	District Manager						
73			nspection Report					
74 75	С.	District Engineer						
75 76	Thoma ware no	wandar ar staff rang	wto ourmontly					
76 77	There were no	vendor or staff repo	rts currently.					
78	The Communi	ty Inspection Report	was provided to the Board for review.					
79		ity mopeonon report	was provided to the Board for review.					
80	6. BOARD (OF SUPERVISORS	REQUESTS AND COMMENTS					
81								
82	There were no	supervisor requests	or comments currently.					
83								
84	7. ADJOUR	NMENT						
85	F							
86		MOTION TO:	Adjourn the meeting at 3:40 P.M.					
87		MADE BY:	Supervisor de la Ossa					
88		SECONDED BY:	Supervisor Dister					
89		DISCUSSION:	None further					
90		RESULT:	Called to Vote: Motion PASSED					
91			5/0 - Motion Passed Unanimously					
	ii.		- II					

92 93							
94	*Plea	*Please note the entire meeting is available on disc.					
95 96 97	*Thes	*These minutes were done in summary format.					
98 99 100 101	consi	dered at the meeting is advi roceedings is made, includin	eal any decision made by the Board with respect to any matter sed that person may need to ensure that a verbatim record of ag the testimony and evidence upon which such appeal is to be				
102 103 104 105 106		ing minutes were approved ed meeting held on	at a meeting by vote of the Board of Supervisors at a publicly				
107 108 109	Signa	iture	Signature				
110 111	Print	ed Name	Printed Name				
112 113 114 115 116		retary sistant Secretary	Title: □ Chairman □ Vice Chairman				
117 118 119 120 121			Recorded by Records Administrator				
122 123 124			Signature				
125 126			Date				
		Official District Seal					

Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description	
Monthly Contract					
CARSONS LAWN &	7784	\$8,585.00		LAWN CARE APRIL 2023	
CHARTER COMMUNICATIONS	0134240040123	\$142.96		INTERNET SERVICES 04/01/23-04/30/23	
FIRST CHOICE AQUATIC	82668	\$748.00		WATERWAY SERVICES - 5 WATERWAYS APRIL 2023	
Monthly Contract Subtotal		\$9,475.96			
Variable Contract					
ALBERTO VIERA	AV 040623	\$200.00		SUPERVISOR FEE 04/06/23	
CARLOS DE LA OSSA	CDLO 040623	\$200.00		SUPERVISOR FEE 04/06/23	
NICHOLAS J. DISTER	ND 040623	\$200.00		SUPERVISOR FEE 04/06/23	
RYAN MOTKO	RM 040623	\$200.00		SUPERVISOR FEE 04/06/23	
STEVEN K. LUCE	SL 040623	\$200.00		SUPERVISOR FEE 04/06/23	
Variable Contract Subtotal		\$1,000.00			
Utilities					
BOCC	8726963466 033123	\$308.42		WATER SERVICE 03/04/23-04/29/23	
Utilities Subtotal		\$308.42			
Regular Services					
ACTION SECURITY, INC	22833	\$870.00		LABOR - 03/15/23 REX BUTTONS	
CARSONS LAWN &	7762	\$402.00		REPLACED MISSNG PODOCARPUS	
FIELDS CONSULTING GROUP LLC	3029	\$1,025.00		AMENITY POOL WALL SIGN	
SPEAREM ENTERPRISES	5708	\$660.00		LABOR - 03/24/23-04/14/23 - CLUBHOUSE CLEANING	
STANTEC CONSULTING SERVICES	2064191	\$447.00		DISTRICT ENGINEER SERVICES THRU - 03/24/23	
Regular Services Subtotal		\$3,404.00			
Additional Services		\$0.00			
Additional Services Subtotal		\$0.00			
TOTAL		\$14,188.38			

SHERWOOD MANOR CDD	
Summary of Operations and Maintenance Invoices	

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description

Approved (with any necessary revisions noted):
Signature:
Title (Check one):
[] Chariman [] Vice Chariman [] Assistant Secretary

Carson's Lawn & Landscaping Services

INVOICE

Billing Address P.O. Box 3203 Riverview, FL 33568 **DATE:** 4/26/2023 **Invoice #** 7784

	Billing address	Se	rvice add	ress		
C/C 200	erwood Manor CDD 0 Meritus 05 Pan Am Circle Suite 300 npa, FL 33607	Sherwood Mano	or CDD			
ID	LOCATION		QTY	COST		TOTAL
	Lawn Care Maintenance Service per C month of April 2023	ontract for the			\$	8,585.00
					\$	_
					\$	_
					Ψ	
ТНД	└ NK YOU FOR USING CARSON'S LAWN & LAND	SCAPING SERVICES		TOTAL	\$	8,585.00
	nent due upon receipt	COAL INC CENTICES		IOIAL	Ψ	3,000.00
. uyı	mont add apon receipt					
DI-	- "				_	a:l
Phon 813-5	e # 526-3739			carso		mail <u>yahoo.com</u>
						. ,



April 1, 2023

Invoice Number: 0134240040123 Account Number: 8338 12 028 0134240

Security Code: 495

Service At: 1801 12TH ST SE RUSKIN FL 33570

Contact Us

Visit us at SpectrumBusiness.net Or, call us at 1-866-519-1263

Summary Service from 04/01/23 through 04/30/2 details on following pages	3
Previous Balance	140.75
Payments Received -Thank You!	-140.75
Remaining Balance	\$0.00
Spectrum Business™ Internet	122.97
Spectrum Business™ Voice	19.99
Current Charges	\$142.96
Total Due by 04/18/23	\$142.96





APR 6 2023

NEWS AND INFORMATION

NOTE. Taxes, Fees and Charges listed in the Summary only apply to Spectrum Business TV and Spectrum Business Internet and are detailed on the following page. Taxes, Fees and Charges for Spectrum Business Voice are detailed in the Billing Information section.

IMPORTANT ACCOUNT SERVICE UPDATE. We are updating our Spectrum Business Voice service offerings in your area to enable some new features, like unlimited local and long distance calling, so you can continue to count on great reliability, flexibility, and performance. Due to this change, Personal Attendant, Office Anywhere, Account Codes, Custom Ring, and Hot Line features will be removed. Your account is not impacted by this change.

Thank you for choosing Spectrum Business.

We appreciate your prompt payment and value you as a customer.



4145 S. FALKENBURG RD RIVERVIEW FL 33578-8652 8338 1200 NO RP 01 04022023 NNNNYNN 01 000248 0001

SHERWOOD MANOR CDD 2005 PAN AM CIR STE 300 TAMPA FL 33607-6008

լինրդունիկիիիի համերինրդիկինիիիիիիինիրութենկում

April 1, 2023

SHERWOOD MANOR CDD

Invoice Number: 0134240040123
Account Number: 8338 12 028 0134240
Service At: 1801 12TH ST SE
RUSKIN FL 33570

Total Due by 04/18/23

\$142.96

Amount you are enclosing

\$

Please Remit Payment To:

CHARTER COMMUNICATIONS
PO BOX 7186
PASADENA CA 91109-7186



Page 2 of 6

April 1, 2023

SHERWOOD MANOR CDD

Invoice Number: Account Number: 0134240040123

Security Code:

8338 12 028 0134240 4957



Contact Us

Visit us at SpectrumBusiness.net Or, call us at 1-866-519-1263

8338 1200 NO RP 01 04022023 NNNNNYNN 01 000248 0001

Charge Details Previous Balance 140.75 Payment - Thank You 03/27 -140.75 Remaining Balance \$0.00

Payments received after 04/01/23 will appear on your next bill. Service from 04/01/23 through 04/30/23

Spectrum WiFi	0.00
Security Suite	0.00
Domain Name	0.00
Vanity Email	0.00
Static IP 1	19.99
Spectrum Business	199.99
Internet Ultra	
Promotional Discount	-105.00
Business WiFi	7.99
	\$122.97
Spectrum Business™ Internet Total	\$122.97

49.99
-30.00
0.00
\$19.99

For additional call details, please visit SpectrumBusiness.net	
Spectrum Business™ Voice Total	\$19.99
Current Charges	\$142.96
Total Due by 04/18/23	\$142.96

Messages continued from page 1

IMPORTANT NOTICE ABOUT YOUR ACCOUNT: Effective 5/4/2023, updates will be made to our billing system. As a result of this update, you will receive a new account number which can be found in the upper left corner of your monthly billing statement.

As a Spectrum Business customer, your account number enables you to pay online, view recent activity, sign up for paperless billing, and much more. If you are an existing user, your login credentials remain the same, and no action is required on your part.

If you are not an existing user, you may go to www.SpectrumBusiness.net/ and create a username.

When you receive your new account number, please keep it accessible for future reference. If you have automatic bill payment set up or online banking, don't forget to update this information with your financial institution to ensure payment processing.

For more information, visit www.spectrumbusiness.net/support/category/my-account or call 1-800-314-7195.

Keep your customers entertained with Spectrum Business TV Essentials! Call 1-855-259-8145 today.

NEW! Get a second mobile unlimited line FREE when you buy one mobile unlimited line! Call 1-833-539-1794 to learn how.

Billing Information

Tax and Fees - This statement reflects the current taxes and fees for your area (including sales, excise, user taxes, etc.). These taxes and fees may change without notice. Visit spectrum.net/taxesandfees for more information.

Continued on the next page....

Local Spectrum Store: 12970 S US Hwy 301, Suite 105, Riverview FL 33579 Store Hours: Mon thru Sat - 10:00am to 8:00pm; Sun - 12:00pm to 5:00pm

Local Spectrum Store: 872 Brandon Town Center Mall, Brandon FL 33511 Store Hours: Mon thru Sat - 10:00am to 8:00pm and Sun - 12:00pm to 5:00pm

Simplify your life with Auto Pay!

Spend less time paying your bill and more time doing what you love.

It's Easy - No more checks, stamps or trips to the post office It's Secure - Powerful technology keeps your information safe It's Flexible - Use your checking, savings, debit or credit card It's FREE - And helps save time, postage and the environment

Set up easy, automatic bill payments with Auto Pay! Visit: spectrumbusiness.net/payment (My Account login required)



Payment Options

Pay Online - Visit us at SpectrumBusiness.net/payment to get started today! Your account number and security code are needed to register.

Pay by Phone - Make a payment free of charge using our automated payment option at 1-866-519-1263; and authorize payment directly from your bank account or credit card.

For questions or concerns, please call 1-866-519-1263.





Invoice

First Choice Aquatic Weed Management, LLC P.O. Box 593258 Orlando, FL 32859

Phone: 407-859-2020 Fax: 407-859-3275

Date	Invoice #
4/12/2023	82668

Bill To

Sherwood Manor CDD c/o Inframark 2005 Pan Am Circle, Suite 300 Tampa, FL 33607

Customer P.O. No.	Payment Terms	Due Date	
	Net 30	5/12/2023	

Description	Amount
Monthly waterway service for 5 waterways	556.00
Monthly waterway service for 5 waterways Monthly shoreline grass and brush control for 1 ditch.	192.00
The substantial form to the substantial form	

Thank you for your business.

Total	\$748.00
Payments/Credits	\$0.00
Balance Due	\$748.00



First Choice Aquatic Weed Management, LLC.

Lake & Wetland Customer Service Report

Customer Number: 434 Customer FCA - SHERWOOD MANOR Technician: Ed	Job Name:									
Technician: Ed		umber: 434				Customer:	FCA - SHFR	WOOD MAN	OR	
Date:										
Waterway Treatment Algae Submersed Weeds and brush Weeds Submersed Weeds Submersed Weeds Submersed Weeds Submersed Submersed Submersed Weeds Submersed Weeds Submersed						Time: 08:04	I AM			
Treatment Algae Weeds and brush Weeds Blue Dye Inspection for Service Restriction # of days 1 X X X <th></th> <th></th> <th></th> <th></th> <th></th> <th>Customer S</th> <th>ignature:</th> <th></th> <th></th> <th></th>						Customer S	ignature:			
2	_	Algae					Inspection		Restriction	# of days
3		х		Х						
4		Х		Х						
5 x x x x		Х								
Ditch X										
		X								
Trash pickup	DILCII			X						
Trash pickup			+							
Trash pickup										
Trash pickup										
Trash pickup										
Trash pickup					-					
Trash pickup										
Trash pickup										
Trash pickup										
Trash pickup										
Trash pickup										
Trash pickup										
Trash pickup										
	Trash nickur	n								
						,				
CLARITY FLOW METHOD CARP PROGRAM WATER LEVEL WEATHER	CI ARITY	FLOW	METHOD			CARP PROGRA	M W	ATFR I FVFI	WFAT	HFR
□ < I' ☑ None ☑ ATV □ Boat □ Carp observed □ High ☑ Clear				☐ Boat						
□ 1-2' □ Slight □ Airboat □ Truck □ Barrier Inspected ☒ Normal □ Cloudy						•		_		
		_				— barrier inspe				-
		☐ VISIBIE	ш васкраск					LOW		•
□ > 4' □ Rainy	□ > 4'								⊔ Ra	iny
FISH and WILDLIFE OBSERVATIONS	FISH and W	ILDLIFE OBSER	VATIONS							
☐ Alligator ☐ Catfish ☒ Gallinules ☐ Osprey ☐ Woodstork	☐ Alliga	tor 🗆 C	atfish	☑ Gallinu	ules	☐ Osprey	□w	oodstork		
	🗵 Anhin	ıga 🗆 C	oots	☐ Gamb	usia	\square Otter	⊠ Kil	ldeer		
☐ Bass ☐ Cormorant ☐ Herons ☐ Snakes ☐ Ducks	☐ Bass	⊠c	ormorant		S	☐ Snakes	⊠ Dı	ıcks		
☐ Bream ☐ Egrets ☐ Ibis ☐ Turtles	_									
NATIVE WETLAND HABITAT MAINTENANCE Beneficial Vegetation Notes:	NATIVE WF	TLAND HABITA	T MAINTENA	NCE		Benefici	al Vegetatio	n Notes:		
☐ Arrowhead ☐ Bulrush ☐ Golden Canna ☐ Naiad ☐			_		n Canna		_	_		
□ Bacopa □ Chara □ Gulf Spikerush □ Pickerelweed	_	_		_				d		
☐ Blue Flag Iris ☐ Cordgrass ☐ Lily ☐ Soft Rush ☐				-	omer asii					

MEETING DATE: April 06, 2023

DMS: KAN RADCULFF

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Carlos de la Ossa		Salary Accepted	\$200.00
Ryan Motko		Salary Accepted	\$200.00
Nick Dister		Salary Accepted	\$200.00
Albert Viera		Salary Accepted	\$200.00
Steve Luce		Salary Accepted	\$200.00

AV 040623

MEETING DATE: April 06, 2023

DMS: KADCULPT

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Carlos de la Ossa		Salary Accepted	\$200.00
Ryan Motko		Salary Accepted	\$200.00
Nick Dister		Salary Accepted	\$200.00
Albert Viera		Salary Accepted	\$200.00
Steve Luce		Salary Accepted	\$200.00

C910 040093

MEETING DATE: April 06, 2023
DMS: KYAN RADCULPT

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Carlos de la Ossa		Salary Accepted	\$200.00
Ryan Motko		Salary Accepted	\$200.00
Nick Dister		Salary Accepted	\$200.00
Albert Viera		Salary Accepted	\$200.00
Steve Luce		Salary Accepted	\$200.00

ND 040623

MEETING DATE: April 06, 2023
DMS: KADCULPT

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Carlos de la Ossa		Salary Accepted	\$200.00
Ryan Motko		Salary Accepted	\$200.00
Nick Dister		Salary Accepted	\$200.00
Albert Viera		Salary Accepted	\$200.00
Steve Luce		Salary Accepted	\$200.00

7m 040623

MEETING DATE: April 06, 2023
DMS: KYAN RADGILPT

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Carlos de la Ossa		Salary Accepted	\$200.00
Ryan Motko		Salary Accepted	\$200.00
Nick Dister		Salary Accepted	\$200.00
Albert Viera		Salary Accepted	\$200.00
Steve Luce		Salary Accepted	\$200.00

5L040623



CUSTOMER NAME

ACCOUNT NUMBER

BILL DATE 03/31/2023

DUE DATE

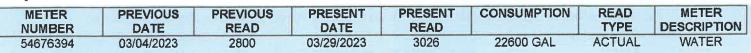
04/21/2023

SHERWOOD MANOR CDD 8726963466

Service Address: 1801 12TH ST SE

S-Page 1 of 1





Service Address Charges	
Customer Service Charge	\$5.28
Purchase Water Pass-Thru	\$68.25
Water Base Charge	\$18.34
Water Usage Charge	\$43.15
Sewer Base Charge	\$44.35
Sewer Usage Charge	\$129.05

Summary of Account Charges

\$87.23 Previous Balance \$-87.23 Net Payments - Thank You \$308.42 **Total Account Charges**

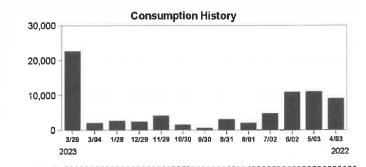
AMOUNT DUE \$308.42

Important Message

Worried about wasting water from an inefficient irrigation system? To see if you qualify for a free irrigation evaluation that can help you conserve water, call UF/IFAS Extension Hillsborough County, 813-744-5519 X 54142.

Based on a recent meter reading, it appears there may have been a change in your water consumption. More information is at our website:

http://www.hillsboroughcounty.org/en/residents/property-owners-a nd-renters/water-and-sewer/consumption-usage-and-tips





Make checks payable to: BOCC

ACCOUNT NUMBER: 8726963466



ELECTRONIC PAYMENTS BY CHECK OR

Automated Payment Line: (813) 276 8526 Internet Payments: HCFLGov.net/WaterBill Additional Information: HCFLGov.net/Water



THANK YOU!

ուրելիիրի բանական բարերին ին արդերին ին արդարան արդանակություններ

SHERWOOD MANOR CDD 2005 PAN AM CIRCLE SUITE 300 TAMPA FL 33607-6008

2.6548

DUE DATE	04/21/2023
AMOUNT DUE	\$308.42
AMOUNT PAID	

ACTION SECURITY, INC. 1505 MANOR RD ENGLEWOOD, FL 34223 Sales@ActionSecurityFL.com

Invoice



BILL TO

Sherwood Manor CDD c/o Meritus Corp 2005 Pan Am Circle, Suite 300 Tampa, FL 33607

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
22833	04/05/2023	\$870.00	05/03/2023	Due on receipt	

ACTIVITY	QTY	RATE	AMOUNT
Labor 3/15/2023 Provided service per customer request, to install REX buttons at amenity center. Installed two new outdoor boxes with extensions and installed physical touch REX buttons, one with timer one without as requested. Tested and left operational.	2	125.00	250.00
Request-To-Exit button	2	225.00	450.00
Junction Box	2	55.00	110.00
Trip charge	1	60.00	60.00

FL Contractor ES12001404 BALANCE DUE \$870.00

Thank you, we appreciate your business!

Carson's Lawn & Landscaping Services

INVOICE

Billing Address P.O. Box 3203 Riverview, FL 33568 **DATE:** 4/12/2023 **Invoice #** 7762

Billing address		Se	Service address			
Sherwood Manor CDD C/O Meritus 2005 Pan Am Circle Suite 300 Tampa, FL 33607		Sherwood Manor CDD				
ID	LOCATION		QTY	COST	-	ΓΟΤΑL
10	Amenity Center					IOIAL
	A) Replace (18) 3gl missing podocarpus a Iron Fence at \$19.00 ea	round outside of			\$	342.00
	B) Deliver and Install 1 yds of Pine Bark at \$60.00 per yd where new plants are installed				\$	60.00
					•	
					\$	
					Ψ	
	NK YOU FOR USING CARSON'S LAWN & LANDS	CAPING SERVICES		TOTAL	\$	402.00
Payr	nent due upon receipt					
Phon	o #				F-m	nail
Phone # E-mail 813-526-3739 carsonwd@yahoo						





11749 Crestridge Loop Trinity, FL 34655

Invoice

Date	Invoice #
2/24/2023	3029

Bill To

Inframark

Sherwood Manor CDD (Brookside)

Attn: Ken

2005 Pan Am Circle #300

Tampa, FL 33607

P.O. No.	Terms

			1	
Item	Description	Qty	Rate	Amount
Printing & Reprod	Item #1 : Amenity Center Pool Area (24x18) wall sign "In the event of an emergency". Metal sign with rounded corners. Full color vinyl print with gloss laminate. Includes installation with wall anchors.	1	125.00	125.00
Printing & Reprod	Item #2 : Community Entrances "Deed Restricted" (18x24) sign with reflective black and white lettering, black back. Standard 10-ft galvanized u-channel post. Includes installation (Ken will provide a map of install sites)	6	150.00	900.00

Subtotal	\$1,025.00
Sales Tax (7.0%)	\$0.00
Total	\$1,025.00
Payments/Credits	\$0.00
Balance Due	\$1,025.00

Phone #	Fax#	E-mail
(727) 480-6514	(727) 836-9783	mike@fcgmarketing.com

Spearem Enterprises, LLC

7842 Land O' Lakes Blvd. #335 Land O' Lakes, FL 34638 +1 8139978101 spearem.jmb@gmail.com



5708

Net 15

04/17/2023

05/02/2023

INVOICE

BILL TO
Brookside/Sherwood CDD
Meritus
2005 Pan Am Circle, Suite 300
Tampa, FL 33607

ACTIVITY	QTY	RATE	AMOUNT
Labor 3/24/-2023 thru 4/14/2023 clubhouse cleaning services 4 weeks at 2 times a/week includes community dog waist and trash cans	4	131.25	525.00
Material paper goods and trash bags	1	60.00	60.00
Fuel Surcharge cost of fuel has went up DRASTICALLY.	1	75.00	75.00

\$660.00

INVOICE

DATE

TERMS

DUE DATE



INVOICE Page 1 of 1

 Invoice Number
 2064191

 Invoice Date
 April 10, 2023

 Purchase Order
 215614650

 Customer Number
 149265

 Project Number
 215614650

Bill To

Sherwood Manor Community Development District Accounts Payable c/o Inframark 210 North University Drive, Suite 702 Coral Springs FL 33071 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI) 13980 Collections Center Drive Chicago IL 60693 United States

Project District Engineering Services - Sher	rwood Manor CDD
--	-----------------

Project Manager Stewart, Tonja L For Period Ending **March 24, 2023**

Current Invoice Total (USD) 447.00

Process requisitions

Top Task 2023 2023 FY General Consulting

Professional Services

Category/Employee		Hours	Rate	Amount
	Nurse, Vanessa M	1.50	152.00	228.00
	Stewart, Tonja L	1.00	219.00	219.00
	Subtotal Professional Services	2.50		447 00

Top Task Subtotal 2023 FY General Consulting 447.00

Total Fees & Disbursements 447.00
INVOICE TOTAL (USD) 447.00

Due upon receipt or in accordance with terms of the contract

Please contact Summer Fillinger if you have any questions concerning this invoice.

Phone: (262) 241-8222 <u>E-mail: Summer.Fillinger@Stantec.com</u>
** PLEASE SEND AN INVOICE # WITH PAYMENT **
Thank you.

Sherwood Manor Community Development District

Financial Statements (Unaudited)

Period Ending April 30, 2023

Prepared by:



2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607 Phone (813) 873-7300 ~ Fax (813) 873-7070

Balance Sheet

As of April 30, 2023

(In Whole Numbers)

SE	- RI	ES	20	18

			SI	ERIES 2018	;	SERIES 2018 CAPITAL		GENERAL	GENERAL	
	G	SENERAL		BT SERVICE		PROJECTS	FI	XED ASSETS	ONG-TERM	
ACCOUNT DESCRIPTION		FUND		FUND		FUND		FUND	EBT FUND	 TOTAL
<u>ASSETS</u>										
Cash - Operating Account	\$	37,828	\$	-	\$	-	\$	-	\$ -	\$ 37,828
Due From Other Funds		-		4,346		-		-	-	4,346
Investments:										
Acq. & Construction - Amenity		-		-		1		-	-	1
Reserve Fund		-		473,878		-		-	-	473,878
Revenue Fund		-		444,117		-		-	-	444,117
Deposits		119		-		-		-	-	119
Fixed Assets										
Construction Work In Process		-		-		-		17,772,701	-	17,772,701
Amount Avail In Debt Services		-		-		-		-	1,430,512	1,430,512
Amount To Be Provided		-		-		-		-	16,903,726	16,903,726
TOTAL ASSETS	\$	37,947	\$	922,341	\$	1	\$	17,772,701	\$ 18,334,238	\$ 37,067,228
LIABILITIES										
Accounts Payable	\$	47,518	\$	-	\$	-	\$	-	\$ -	\$ 47,518
Bonds Payable		-		-		-		-	18,334,238	18,334,238
Due To Other Funds		4,346		-		-		-	-	4,346
TOTAL LIABILITIES		51,864		-		-		-	18,334,238	18,386,102
FUND BALANCES										
Restricted for:										
Debt Service		-		922,341		_		-	_	922,341
Capital Projects		-		_		1		-	_	1
Unassigned:		(13,917)		-		-		17,772,701	-	17,758,784
TOTAL FUND BALANCES		(13,917)		922,341		1		17,772,701	-	18,681,126
TOTAL LIABILITIES & FUND BALANCES	\$	37,947	\$	922,341	\$	1	\$	17,772,701	\$ 18,334,238	\$ 37,067,228

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending April 30, 2023 General Fund (001) (In Whole Numbers)

ACCOUNT DESCRIPTION	4	ANNUAL ADOPTED BUDGET	AR TO DATE ACTUAL	RIANCE (\$) V(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES					
Special Assmnts- Tax Collector	\$	290,286	\$ 259,561	\$ (30,725)	89.42%
Special Assmnts- CDD Collected		77,164	-	(77,164)	0.00%
Developer Contribution		-	41,675	41,675	0.00%
Other Miscellaneous Revenues		-	100	100	0.00%
TOTAL REVENUES		367,450	301,336	(66,114)	82.01%
EXPENDITURES					
<u>Administration</u>					
Supervisor Fees		2,000	3,600	(1,600)	180.00%
ProfServ-Trustee Fees		8,200	4,041	4,159	49.28%
Disclosure Report		8,400	1,400	7,000	16.67%
District Counsel		5,000	4,517	483	90.34%
District Engineer		4,000	447	3,553	11.18%
District Manager		30,000	10,344	19,656	34.48%
ProfServ-Expansion Services		-	22,500	(22,500)	0.00%
Auditing Services		6,200	-	6,200	0.00%
Website Compliance		1,500	750	750	50.00%
Email Hosting Vendor		600	-	600	0.00%
Postage, Phone, Faxes, Copies		500	33	467	6.60%
Public Officials Insurance		2,663	2,694	(31)	101.16%
Legal Advertising		2,500	1,700	800	68.00%
Bank Fees		250	30	220	12.00%
Website Administration		1,500	539	961	35.93%
Dues, Licenses, Subscriptions		500	 521	 (21)	104.20%
Total Administration		73,813	 53,116	 20,697	71.96%
Utility Services					
Utility - Electric		73,000	 35,393	37,607	48.48%
Total Utility Services		73,000	 35,393	37,607	48.48%

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending April 30, 2023 General Fund (001) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
Other Physical Environment				
ProfServ-Pool Maintenance	1,000	664	336	66.40%
Waterway Management	7,776	5,236	2,540	67.34%
Field Manager	12,000	3,800	8,200	31.67%
Amenity Center Cleaning & Supplies	6,300	4,995	1,305	79.29%
Contracts-Pools	13,200	6,300	6,900	47.73%
Amenity Center Pest Control	1,200	-	1,200	0.00%
Onsite Staff	25,000	-	25,000	0.00%
Security Monitoring Services	1,500	250	1,250	16.67%
Utility - Water	3,000	1,021	1,979	34.03%
Insurance -Property & Casualty	13,756	14,077	(321)	102.33%
R&M-Plant Replacement	2,000	975	1,025	48.75%
R&M-Wetland Monitoring	2,100	-	2,100	0.00%
Amenity Maintenance & Repairs	7,500	4,396	3,104	58.61%
R&M-Monument, Entrance & Wall	3,500	13,739	(10,239)	392.54%
Waterway Improvements & Repairs	1,000	-	1,000	0.00%
Landscape Maintenance	108,105	61,795	46,310	57.16%
Mulch & Tree Trimming	7,000	-	7,000	0.00%
Garbage Collection	2,700	-	2,700	0.00%
Irrigation Maintenance	2,000		2,000	0.00%
Total Other Physical Environment	220,637	117,248	103,389	53.14%
TOTAL EXPENDITURES	367,450	205,757	161,693	56.00%
Excess (deficiency) of revenues				
Over (under) expenditures		95,579	95,579	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2022)		(109,496)		
FUND BALANCE, ENDING		\$ (13,917)		

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending April 30, 2023 Series 2018 Debt Service Fund (200) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	 R TO DATE	RIANCE (\$) V(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES .				
Interest - Investments	\$ -	\$ 382	\$ 382	0.00%
Special Assmnts- Tax Collector	629,163	448,080	(181,083)	71.22%
Special Assmnts- CDD Collected	-	111,138	111,138	0.00%
TOTAL REVENUES	629,163	559,600	(69,563)	88.94%
EXPENDITURES Debt Service				
Principal Debt Retirement	170,000	165,000	5,000	97.06%
Interest Expense	459,163	232,881	226,282	50.72%
Total Debt Service	629,163	 397,881	231,282	63.24%
TOTAL EXPENDITURES	629,163	397,881	231,282	63.24%
Excess (deficiency) of revenues Over (under) expenditures		 161,719	161,719	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2022)		760,622		
FUND BALANCE, ENDING		\$ 922,341		

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending April 30, 2023 Series 2018 Capital Projects Fund (300) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES				
TOTAL REVENUES	-	-	-	0.00%
EXPENDITURES				
TOTAL EXPENDITURES	-	-	-	0.00%
Excess (deficiency) of revenues Over (under) expenditures	_			0.00%
FUND BALANCE, BEGINNING (OCT 1, 2022)		1		
FUND BALANCE, ENDING		\$ 1	:	

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending April 30, 2023 General Fixed Assets Fund (900) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES				
TOTAL REVENUES				0.00%
<u>EXPENDITURES</u>				
TOTAL EXPENDITURES	-	-	-	0.00%
Excess (deficiency) of revenues Over (under) expenditures	-			0.00%
FUND BALANCE, BEGINNING (OCT 1, 2022)		17,772,701		
FUND BALANCE, ENDING		\$ 17,772,701		

SHERWOOD MANOR CDD

Bank Reconciliation

Bank Account No. 9155 TRUIST - GF Operating

 Statement No.
 04-23

 Statement Date
 4/30/2023

G/L Balance (LCY)	37,828.44	Statement Balance	44,053.46
G/L Balance	37,828.44	Outstanding Deposits	0.00
Positive Adjustments	0.00	-	
=		Subtotal	44,053.46
Subtotal	37,828.44	Outstanding Checks	6,225.02
Negative Adjustments	0.00	Differences	0.00
=		_	
Ending G/L Balance	37,828.44	Ending Balance	37,828.44

Difference 0.00

Posting Date	Document Type	Document No.	Description		Amount	Cleared Amount	Difference
Checks							
4/6/2023	Payment	641	SPEAREM ENTERPRISES		660.00	660.00	0.00
4/13/2023	Payment	642	CARSON'S LAWN &		9,560.00	9,560.00	0.00
4/13/2023	Payment	643	CHARTER COMMUNICATIONS		142.96	142.96	0.00
4/13/2023	Payment	644	INFRAMARK LLC		3,986.58	3,986.58	0.00
4/30/2023		JE000082	Tax Revenue/ Debt Service		41.71	41.71	0.00
Total Chec	ks				14,391.25	14,391.25	0.00
Deposits							
4/6/2023		JE000067	MO########## - Key Card	G/L Ac	25.00	25.00	0.00
4/6/2023		JE000068	MO######### - Clubhouse Rental	G/L Ac	75.00	75.00	0.00
4/30/2023		JE000082	Tax Revenue/ Debt Service	G/L Ac	41.71	41.71	0.00
4/30/2023		JE000083	Tax Revenue/ Debt Service	G/L Ac	47.71	47.71	0.00
Total Depo	sits				189.42	189.42	0.00
Outstandir	ng Checks						
2/16/2023	Payment	613	RYAN MOTKO		200.00	0.00	200.00
3/23/2023	Payment	638	RYAN MOTKO		200.00	0.00	200.00
4/27/2023	Payment	645	ACTION SECURITY, INC		995.00	0.00	995.00
4/27/2023	Payment	646	BOCC		308.42	0.00	308.42
4/27/2023	Payment	647	CARSON'S LAWN &		402.00	0.00	402.00
4/27/2023	Payment	648	FIELDS CONSULTING GROUP LLC		1,025.00	0.00	1,025.00
4/27/2023	Payment	649	FIRST CHOICE AQUATIC		748.00	0.00	748.00
4/27/2023	Payment	650	SPEAREM ENTERPRISES		660.00	0.00	660.00
4/27/2023	Payment	651	STANTEC CONSULTING SERVICES		447.00	0.00	447.00
4/27/2023	Payment	652	STRALEY ROBIN VERICKER		1,239.60	0.00	1,239.60
Tota	al Outstanding	Checks			6,225.02		6,225.02



Community Association Management Service, LLC

MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
5	5	0	
10	10	0	
5	5	0	
5	5	0	
10	10	0	
5	5	0	
5	5	0	
5	5	0	
10	10	0	
5	5	0	
5	5	0	
8	8	0	
5	5	0	
ANCE			
7	7	0	
7	7	0	
3	3	0	
100	100	0	100%
	5 10 5 10 5 5 10 5 10 5 8 5 ANCE 7 7 3	VALUE VALUE 5 5 10 10 5 5 10 10 5 5 5 5 5 5 5 5 5 5 8 5 ANCE 7 7 7 3 3	VALUE VALUE DEDUCTION 5 5 0 10 10 0 5 5 0 5 5 0 5 5 0 5 5 0 5 5 0 5 5 0 5 5 0 5 0 0 5 0 0 5 0 0 8 0 0 8 0 0 7 7 0 7 7 0 3 0 0

Page 1 Sherwood Manor 05-22 MI



Meritus

MONTHLY MAINTENANCE INSPECTION GRADESHEET

Site:	Sherwood Manor					
Date:	Thursday May 26 2022					
		MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION	
AQUA	TICS					
	DEBRIS	25	25	0	Good	
	INVASIVE MATERIAL (FLOATING)	20	15	-5	Filamentous algae on ponds due to weater conditions	
	INVASIVE MATERIAL (SUBMERSED)	20	20	0	Good	
	FOUNTAINS/AERATORS	20	20	0	Good	
	DESIRABLE PLANTS	15	15	0	Good	
AMEN	ITIES					
	CLUBHOUSE INTERIOR	4	4	0	GOOD	
	CLUBHOUSE EXTERIOR	3	3	0	GOOD	
	POOL WATER	10	10	0	GOOD	
	POOL TILES	10	10	0	GOOD	
	POOL LIGHTS	5	5	0	GOOD	
	POOL FURNITURE/EQUIPMENT	8	8	0	GOOD	
	FIRST AID/SAFETY ITEMS	10	10	0	GOOD	
	SIGNAGE (rules, pool, playground)	5	5	0	GOOD	
	PLAYGROUND EQUIPMENT	5	5	0	GOOD	
	RECREATIONAL FACILITIES	7	7	0	GOOD	
	RESTROOMS	6	6	0	GOOD	
	HARDSCAPE	10	10	0	GOOD	
	ACCESS & MONITORING SYSTEM	3	3	0	GOOD	
	IT/PHONE SYSTEM	3	3	0	GOOD	
	TRASH RECEPTACLES	3	3	0	GOOD	
	FOUNTAINS	8	8	0	GOOD	
MONU	MONUMENTS AND SIGNS					
	CLEAR VISIBILITY (Landscaping)	25	25	0	Good	
	PAINTING	25	25	0	Good	
	CLEANLINESS	25	25	0	Good	
	GENERAL CONDITION	25	25	0	Good	



Meritus

MONTHLY MAINTENANCE INSPECTION GRADESHEET

MAXIMUM CURRENT CURRENT CURRENT CURRENT REASON FOR DEDUCTION REASON FOR DEDUCTION	Site:	Sherwood Manor	_			
VALUE VALUE DEDUCTION REASON FOR DEDUCTION	Date:	Thursday May 26 2022	_			
ENTRANCE MONUMENT RECREATIONAL AREAS SUBDIVISION MONUMENTS 30 30 0 Good Good Good Good Good Good Good G						REASON FOR DEDUCTION
RECREATIONAL AREAS 30 30 0 Good Good	HIGH II	MPACT LANDSCAPING				
SUBDIVISION MONUMENTS 30 30 0 Good		ENTRANCE MONUMENT	40	40	0	Good
HARDSCAPE ELEMENTS		RECREATIONAL AREAS	30	20	-10	Good
WALLS/FENCING 15		SUBDIVISION MONUMENTS	30	30	0	Good
SIDEWALKS 30 30 0 Good Second Seco	HARDS	SCAPE ELEMENTS				
SPECIALTY MONUMENTS 15		WALLS/FENCING	15	15	0	Good
STREETS 25		SIDEWALKS	30	30	0	Good
PARKING LOTS		SPECIALTY MONUMENTS	15	15	0	NA
STREET LIGHTING		STREETS	25	25	0	Good
STREET LIGHTING 33 33 0 Good NA NA Good		PARKING LOTS	15	15	0	Good
LANDSCAPE UP LIGHTING	LIGHTI	NG ELEMENTS				
MONUMENT LIGHTING 30 30 0 Good AMENITY CENTER LIGHTING 15 15 0 Good GATES ACCESS CONTROL PAD 25 25 Good Good Good Good Good MIA Good MIA MIA Good MIA MIA Good MIA Good MIA M		STREET LIGHTING	33	33	0	Good
AMENITY CENTER LIGHTING 15 15 0 Good GATES ACCESS CONTROL PAD OPERATING SYSTEM GATE MOTORS GATES 25 25 Good N/A Good N/A Good SCORE 700 685 -15 98%		LANDSCAPE UP LIGHTING	22	22	0	NA
GATES ACCESS CONTROL PAD 25 25 Good OPERATING SYSTEM 25 25 Good GATE MOTORS 25 25 N/A GATES 25 25 Good SCORE 700 685 -15 98% Manager's Signature: Gary Schwartz		MONUMENT LIGHTING	30	30	0	Good
ACCESS CONTROL PAD OPERATING SYSTEM 25 25 Good N/A GATE MOTORS 25 25 Good N/A Good SCORE 700 685 -15 98%		AMENITY CENTER LIGHTING	15	15	0	Good
OPERATING SYSTEM 25 25 Good GATE MOTORS 25 25 N/A GATES 25 25 Good SCORE 700 685 -15 98% Manager's Signature: Gary Schwartz	GATES	s				
GATE MOTORS 25 25 N/A GATES 25 25 Good SCORE 700 685 -15 98% Manager's Signature: Gary Schwartz		ACCESS CONTROL PAD	25	25		Good
GATES 25 25 Good SCORE 700 685 -15 98% Manager's Signature: Gary Schwartz		OPERATING SYSTEM	25	25		Good
SCORE 700 685 -15 98% Manager's Signature: Gary Schwartz		GATE MOTORS	25	25		N/A
Manager's Signature: Gary Schwartz		GATES	25	25		Good
Manager's Signature: Gary Schwartz						
		SCORE	700	685	-15	98%
		Manager's Signature:	Gary Schwartz			

AQUATICS

DEBRIS
INVASIVE MATERIAL (FLOATING)
INVASIVE MATERIAL (SUBMERSED)
FOUNTAINS/AERATORS
DESIRABLE PLANTS

AMENITIES

CLUBHOUSE INTERIOR CLUBHOUSE EXTERIOR POOL WATER POOL TILES POOL LIGHTS POOL FURNITURE/EQUIPMENT FIRST AID/SAFETY ITEMS SIGNAGE (rules, pool, playground) PLAYGROUND EQUIPMENT **RECREATIONAL FACILITIES RESTROOMS HARDSCAPE ACCESS & MONITORING SYSTEM** IT/PHONE SYSTEM TRASH RECEPTACLES **FOUNTAINS**

MONUMENTS AND SIGNS

CLEAR VISIBILITY (Landscaping)
PAINTING
CLEANLINESS

GENERAL CONDITION

HIGH IMPACT LANDSCAPING

ENTRANCE MONUMENT
RECREATIONAL AREAS
SUBDIVISION MONUMENTS

HARDSCAPE ELEMENTS

WALLS/FENCING SIDEWALKS SPECIALITY MONUMENTS STREETS PARKING LOTS

LIGHTING ELEMENTS

STREET LIGHTING
LANDSCAPE UPLIGHTING
MONUMENT LIGHTING
AMENITY CENTER LIGHTING

GATES

ACCESS CONTROL PAD OPERATING SYSTEM GATE MOTORS GATES

Description

Garbage and other pollutants

pond fountains/aerators - are they working, are they blocked

check lighting, spider webs, does it need to be repainted check lighting, spider webs, does it need to be repainted

Color, clean

broken, chiped

All working

working, clean

is it all there

are rules posted, is all signage up and readable can the kids reach the swings, are they broken other than clubhouse such as Gazebo clean and supplied

monuments

Does the system work

any issues with the phone system/internet

Are they in the right place, have they been cleaned, changed

running, clean

Can you see the signs

Is the paint chipping, is it legible

overall good condition

plantings, stone, condition tables clean, trash plantings, stone, condition

Are the lights working, are they enough

pad clean with right information

System closing and opening properly rusting
rusting



District Management Services, LLC

MONTHLY LANDSCAPE MAINTENANCE INSPECTION GRADESHEET

Site: Sherwood Manor	_					
Date: Wednesday May 25 2022	_					
	MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION		
LANDSCAPE MAINTENANCE						
TURF	5	5	0	Good		
TURF FERTILITY	10	10	0	Good		
TURF EDGING	5	5	0	Good		
WEED CONTROL - TURF AREAS	5	5	0	Good		
TURF INSECT/DISEASE CONTROL	10	10	0	Good		
PLANT FERTILITY	5	5	0	Good		
WEED CONTROL - BED AREAS	5	5	0	Good		
PLANT INSECT/DISEASE CONTROL	5	5	0	Good		
PRUNING	10	10	0	Good		
CLEANLINESS	5	5	0	Good		
MULCHING	5	4	-1	Good		
WATER/IRRIGATION MGMT	8	8	0	Good		
CARRYOVERS	5	5	0	NA		
SEASONAL COLOR/PERENNIAL MAINTENA	NCE					
VIGOR/APPEARANCE	7	4	-3	Blue Daze replacement needed		
				at one entrance		
INSECT/DISEASE CONTROL	7	7	0	Good		
DEADHEADING/PRUNING	3	3	0	Good		
SCORE	100	96	-4	96%		
Contractor Signature:						
Manager's Signature:	Gary Schwartz					
Supervisor's Signature:						

Sherwood Manor LMI 05-22 Page 1

Sherwood May 2022



Amenity Center.



Heading North from the Amenity Center looks good.



South front view of the Amenity Center.



Sidewalk in front of the Amenity Center.



Pool is clean & looks good.



Paver and chaise lounges look good.





New Crape Myrtle tree installed behind the chaise lounges.



Mailbox pavilion is clean & looks good.



South end of parking lot entrance.



Playground is clean & looks good.



BB court looks good.



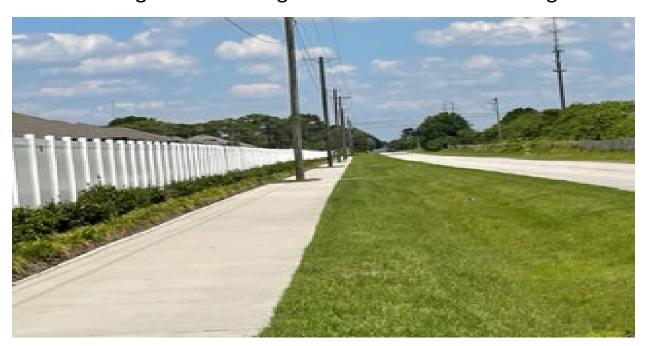
New Oak tree planted to the right of the sidewalk.



Zoysia turf fertility needs improvement. Vendor was notified.



Entrance signs and frontage on 21st Ave & 12St looks good.





Tidal Rock entrance, plants & turf look good.





Mailbox pavilion next to dog park is clean & looks good.



Dog park is clean & looks good.



Entrance planter on 21^{st} Ave & 9^{th} St need additional top soil & Blue Daze perennials.



21st Ave frontage looks good.



Ponds look good.



