

**SHERWOOD MANOR
COMMUNITY DEVELOPMENT DISTRICT**

August 6, 2020 Minutes of the Public Hearing and Regular Meeting

Minutes of the Public Hearing and Regular Meeting

The Public Hearing and Regular Meeting of the Board of Supervisors for the Sherwood Manor Community Development District was held on **Thursday, August 6, 2020 at 2:00 p.m.** at via conference call at 1-866-906-9330 with access code 4863181.

1. CALL TO ORDER/ROLL CALL

Debby Nussel called the Public Hearing and Regular Meeting of the Board of Supervisors of the Sherwood Manor Community Development District to order on **Thursday, August 6, 2020 at 2:31 p.m.**

Board Members Present and Constituting a Quorum:

Jeff Hills	Chair
Ryan Motko	Vice Chair
Nick Dister	Supervisor
Albert Viera	Supervisor
Steve Luce	Supervisor

Staff Members Present:

Debby Nussel	District Manager, Meritus
John Vericker	District Counsel, Straley Robin Vericker
Tonja Stewart	District Engineer, Stantec

There were no members of the general public in attendance on the conference call.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

3. RECESS TO PUBLIC HEARING

Mrs. Nussel directed the Board to recess to the public hearing.

42 **4. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2021 BUDGET**

43 **A. Open Public Hearing on Proposed Fiscal Year 2021 Budget**

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MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion passed unanimously

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52 **B. Staff Presentations**

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54 Mrs. Nussel went over each item in the budget and read the totals for each section.

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56 **C. Public Comments**

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58 There were no public comments.

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60 **D. Consideration of Resolution 2020-08; Adopting Fiscal Year 2021 Budget**

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62 Mrs. Nussel went over the resolution with the Board.

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MOTION TO:	Approve Resolution 2020-08.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion passed unanimously

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71 **E. Close Public Hearing on Proposed Fiscal Year 2021 Budget**

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MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Viera
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion passed unanimously

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82 **5. PUBLIC HEARING ON LEVYING O&M ASSESSMENTS**

83 **A. Open Public Hearing on Levying O&M Assessments**

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85 MOTION TO: Open the public hearing.
86 MADE BY: Supervisor Luce
87 SECONDED BY: Supervisor Dister
88 DISCUSSION: None further
89 RESULT: Called to Vote: Motion PASSED
90 5/0 - Motion passed unanimously

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92 **B. Staff Presentations**

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94 Mrs. Nussel went over the assessments per lot size.

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96 **C. Public Comments**

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98 There were no public comments.

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100 **D. Consideration of Resolution 2020-09; Levying O&M Assessments**

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102 The Board reviewed the resolution.

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104 MOTION TO: Approve Resolution 2020-09.
105 MADE BY: Supervisor Dister
106 SECONDED BY: Supervisor Motko
107 DISCUSSION: None further
108 RESULT: Called to Vote: Motion PASSED
109 5/0 - Motion passed unanimously

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111 **E. Close Public Hearing on Levying O&M Assessments**

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113 MOTION TO: Close the public hearing.
114 MADE BY: Supervisor Dister
115 SECONDED BY: Supervisor Motko
116 DISCUSSION: None further
117 RESULT: Called to Vote: Motion PASSED
118 5/0 - Motion passed unanimously

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121 **6. RETURN TO REGULAR MEETING**

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123 Mrs. Nussel directed the Board to return to the regular meeting.
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7. BUSINESS ITEMS
A. Consideration of Resolution 2020-10; Setting Fiscal Year 2021 Meeting Schedule

Mrs. Nussel reviewed the resolution and meeting schedule with the Board.

MOTION TO:	Approve Resolution 2020-10.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion passed unanimously

B. General Matters of the District

- 8. CONSENT AGENDA**
A. Consideration of Minutes of the Board of Supervisors Regular Meeting June 4, 2020
B. Consideration of Operations and Maintenance Expenditures May 2020
C. Consideration of Operations and Maintenance Expenditures June 2020
D. Review of Financial Statements Month Ending June 30, 2020

The Board reviewed the Consent Agenda items.

MOTION TO:	Approve the Consent Agenda.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

- 9. VENDOR/STAFF REPORTS**
A. District Counsel
B. District Engineer
C. District Manager

There were no staff reports at this time.

10. SUPERVISOR REQUESTS

There were no supervisor requests.

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11. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM

There were no audience questions or comments.

12. ADJOURNMENT

MOTION TO:	Adjourn.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

184 *Please note the entire meeting is available on disc.

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186 *These minutes were done in summary format.


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188 *Each person who decides to appeal any decision made by the Board with respect to any matter
189 considered at the meeting is advised that person may need to ensure that a verbatim record of
190 the proceedings is made, including the testimony and evidence upon which such appeal is to be
191 based.

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193 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
194 noticed meeting held on 11-05-2020.

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197 _____
198 Signature

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200 Brian Lamb
201 Printed Name

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203 Title:

- 204 Secretary
205 Assistant Secretary

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198 Signature

200 Ryan Matko
201 Printed Name

203 Title:

- 204 Chairman
205 Vice Chairman

Recorded by Records Administrator

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Signature

212 11/06/2020
Date