

**SHERWOOD MANOR
COMMUNITY DEVELOPMENT DISTRICT**

August 22, 2019 Minutes of the Public Hearing and Regular Meeting

Minutes of the Public Hearing and Regular Meeting

The Public Hearing and Regular Meeting of the Board of Supervisors for the Sherwood Manor Community Development District was held on **Thursday, August 22, 2019 at 2:00 p.m.** at The Offices of Meritus, located at 2005 Pan Am Circle, Suite 300, Tampa, FL 33607.

1. CALL TO ORDER/ROLL CALL

Debby Nussel called the Public Hearing and Regular Meeting of the Board of Supervisors of the Sherwood Manor Community Development District to order on **Thursday, August 22, 2019 at 3:11 p.m.**

Board Members Present and Constituting a Quorum:

Jeff Hills	Chair
Nick Dister	Supervisor
Steve Luce	Supervisor

Staff Members Present:

Brian Lamb	Meritus
Debby Nussel	Meritus
Vivek Babbar	Straley Robin Vericker

There were no members of the general public in attendance.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

3. RECESS TO PUBLIC HEARING

Mrs. Nussel directed the Board to recess to the public hearing.

4. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2020 BUDGET

A. Open Public Hearing on Proposed Fiscal Year 2020 Budget

MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

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B. Staff Presentations

Mrs. Nussel went over each section of the budget.

C. Public Comments

There were no public comments.

D. Consideration of Resolution 2019-03; Adopting Fiscal Year 2020 Budget

Mrs. Nussel went over the resolution with the Board.

MOTION TO:	Approve Resolution 2019-03.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Luce
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

E. Consideration of Budget Funding Agreement 2019-2020

The Board reviewed budget funding agreement.

MOTION TO:	Approve the Budget Funding Agreement with Chair approval.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

F. Close Public Hearing on Proposed Fiscal Year 2020 Budget

MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Luce
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

91 **5. PUBLIC HEARING ON LEVYING O&M ASSESSMENTS**

92 **A. Open Public Hearing on Levying O&M Assessments**

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94 MOTION TO: Open the public hearing.
95 MADE BY: Supervisor Dister
96 SECONDED BY: Supervisor Luce
97 DISCUSSION: None further
98 RESULT: Called to Vote: Motion PASSED
99 3/0 - Motion passed unanimously

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101 **B. Staff Presentations**

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103 Mrs. Nussel went over the proposed assessments.

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105 **C. Public Comments**

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107 There were no public comments.

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109 **D. Consideration of Resolution 2019-04; Levying O&M Assessments**

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111 The Board reviewed the resolution.

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113 MOTION TO: Approve Resolution 2019-04.
114 MADE BY: Supervisor Dister
115 SECONDED BY: Supervisor Luce
116 DISCUSSION: None further
117 RESULT: Called to Vote: Motion PASSED
118 3/0 - Motion passed unanimously

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120 **E. Close Public Hearing on Levying O&M Assessments**

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122 MOTION TO: Close the public hearing.
123 MADE BY: Supervisor Dister
124 SECONDED BY: Supervisor Luce
125 DISCUSSION: None further
126 RESULT: Called to Vote: Motion PASSED
127 3/0 - Motion passed unanimously

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130 **6. RETURN TO REGULAR MEETING**

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132 Mrs. Nussel directed the Board to return to the regular meeting.
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7. BUSINESS ITEMS

A. Acceptance of Special Warranty Deed – SM-Ruskin Development, LLC

The Board reviewed the special warranty deed.

MOTION TO:	Accept the Special Warranty Deed.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

B. Consideration of Resolution 2019-05; Setting Fiscal Year 2020 Meeting Schedule

The Board reviewed the resolution and meeting schedule.

MOTION TO:	Approve Resolution 2019-05.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Luce
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

C. Consideration of Resolution 2019-06; District Expansion

Mr. Babbar reviewed the resolution with the Board.

MOTION TO:	Approve Resolution 2019-06.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

D. General Matters of the District

8. CONSENT AGENDA

- A. Consideration of Minutes of the Board of Supervisors Regular Meeting June 6, 2019**
- B. Consideration of Operations and Maintenance Expenditures May 2019**
- C. Consideration of Operations and Maintenance Expenditures June 2019**
- D. Consideration of Operations and Maintenance Expenditures July 2019**
- E. Review of Financial Statements Month Ending July 31, 2019**

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179 The Board reviewed the Consent Agenda items.
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MOTION TO:	Approve the Consent Agenda.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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189 **9. VENDOR/STAFF REPORTS**
190 **A. District Counsel**
191 **B. District Engineer**
192 **C. District Manager**

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194 There were no staff reports at this time.

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197 **10. SUPERVISOR REQUESTS**

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199 There were no supervisor requests.

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202 **11. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

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204 There were no supervisor requests or audience comments.

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207 **12. ADJOURNMENT**

MOTION TO:	Adjourn.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Luce
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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216 *Please note the entire meeting is available on disc.

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218 *These minutes were done in summary format.

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220 *Each person who decides to appeal any decision made by the Board with respect to any matter
221 considered at the meeting is advised that person may need to ensure that a verbatim record of
222 the proceedings is made, including the testimony and evidence upon which such appeal is to be
223 based.

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225 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
226 noticed meeting held on _____.

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230 Signature

231 Brian Lamb

232 Printed Name

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234 Title:

235 Secretary

236 Assistant Secretary

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Signature

Jeffery S. Hills

Printed Name

Title:

Chairman

Vice Chairman

Recorded by Records Administrator

Signature

Date

