

**SHERWOOD MANOR
COMMUNITY DEVELOPMENT DISTRICT**

May 7, 2020 Minutes of the Regular Meeting and Public Hearing

Minutes of the Regular Meeting and Public Hearing

The Regular Meeting and Public Hearing of the Board of Supervisors for the Sherwood Manor Community Development District was held on **Thursday, May 7, 2020 at 2:00 p.m. via conference call at 1-866-906-9330 with access code 4863181.**

1. CALL TO ORDER/ROLL CALL

Debby Nussel called the Regular Meeting and Public Hearing of the Board of Supervisors of the Sherwood Manor Community Development District to order on **Thursday, May 7, 2020 at 3:06 p.m.**

Board Members Present and Constituting a Quorum:

- | | |
|--------------|------------|
| Jeff Hills | Chair |
| Ryan Motko | Vice Chair |
| Nick Dister | Supervisor |
| Albert Viera | Supervisor |
| Steve Luce | Supervisor |

Staff Members Present:

- | | |
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| Brian Lamb | District Manager, Meritus |
| Debby Nussel | District Manager, Meritus |
| Kristen Schalter | District Counsel, Straley Robin Vericker |

There were no members of the general public in attendance.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

3. RECESS TO PUBLIC HEARING

Mrs. Nussel directed the Board to recess to the Public Hearing.

42 **4. PUBLIC HEARING ON LEVYING DEBT ASSESSMENTS**

43 **A. Open Public Hearing on Levying Debt Assessments**

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MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Luce
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

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52 **B. Staff Presentations**

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54 Ms. Schalter went over the resolution with the Board.

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56 **C. Public Comments**

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58 There were no members of the general public in attendance.

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60 **D. Close Public Hearing on Levying Debt Assessments**

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MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Luce
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

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68 **E. Consideration of Resolution 2020-04; Levying Debt Assessments**

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70 The Board reviewed the resolution.

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MOTION TO:	Approve Resolution 2020-04 in substantial form.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

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81 **5. BUSINESS ITEMS**82 **A. Consideration of Resolution 2020-01; Approving Fiscal Year 2021 Proposed**
83 **Budget**84
85 The Board tabled this item until the June meeting.86
87 **B. Consideration of Resolution 2020-06; Adopting Statutory Alternative Investment**
88 **Policies**89
90 Mrs. Nussel reviewed the resolution with the Board.

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92	MOTION TO:	Approve Resolution 2020-06.
93	MADE BY:	Supervisor Dister
94	SECONDED BY:	Supervisor Luce
95	DISCUSSION:	None further
96	RESULT:	Called to Vote: Motion PASSED
97		5/0 - Motion Passed Unanimously

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99 **C. Acceptance of Financial Report for Fiscal Year Ended September 30, 2019**

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101 The Board reviewed the Financial Report for Fiscal Year Ended September 30, 2019.

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103	MOTION TO:	Accept the Financial Report for Fiscal Year Ended
104		September 30, 2019.
105	MADE BY:	Supervisor Viera
106	SECONDED BY:	Supervisor Luce
107	DISCUSSION:	None further
108	RESULT:	Called to Vote: Motion PASSED
109		5/0 - Motion Passed Unanimously

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111 **D. Annual Disclosure of Qualified Electors**

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113 Mrs. Nussel announced that as of April 15, 2020, Sherwood Manor CDD had 2 qualified
114 electors.

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116 **E. Consideration of Resolution 2020-07; Setting Landowners Election & Meeting**

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118 Mrs. Nussel reviewed the resolution with the Board.

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MOTION TO:	Approve Resolution 2020-07.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Luce
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

F. Discussion on Acceptance of Compensation for Board Members

Mrs. Nussel asked each Board supervisor if they would like to accept compensation for Board meetings. Supervisor Hills, Supervisor Motko, Supervisor Dister, Supervisor Viera, and Supervisor Luce accepted compensation for Board meetings.

G. General Matters of the District

There were no general matters of the District to discuss at this time.

6. CONSENT AGENDA

- A. Consideration of Minutes of the Special Meeting March 26, 2020**
- B. Consideration of Operations and Maintenance Expenditures March 2020**
- C. Review of Financial Statements Month Ending March 31, 2020**

The Board reviewed the Consent Agenda items.

MOTION TO:	Approve Consent Agenda Items A-B.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

7. VENDOR/STAFF REPORTS

- A. District Counsel**
- B. District Engineer**
- C. District Manager**

There were no additional staff reports at this time.

163 **8. SUPERVISOR REQUESTS**

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165 There were no supervisor requests.

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168 **9. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

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170 There were no supervisor requests or audience comments.

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173 **10. ADJOURNMENT**

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MOTION TO:	Adjourn.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Luce
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

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182 *Please note the entire meeting is available on disc.

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184 *These minutes were done in summary format.

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186 *Each person who decides to appeal any decision made by the Board with respect to any matter
187 considered at the meeting is advised that person may need to ensure that a verbatim record of
188 the proceedings is made, including the testimony and evidence upon which such appeal is to be
189 based.

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191 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
192 noticed meeting held on June 04, 2020.

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195 Brian Lamb

196 Signature

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198 Brian Lamb

199 Printed Name

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201 Title:

- 202 Secretary
- 203 Assistant Secretary

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Jeffery S. Hills

Signature

Jeffery S. Hills

Printed Name

Title:

- Chairman
- Vice Chairman

Recorded by Records Administrator

Brittany Crutchfield

Signature

June 08, 2020

Date

