

**SHERWOOD MANOR
COMMUNITY DEVELOPMENT DISTRICT**

January 3, 2019 Minutes of the Regular Meeting and Audit Committee Meeting

Minutes of the Regular Meeting and Audit Committee Meeting

The Regular Meeting and Audit Committee Meeting of the Board of Supervisors for the Sherwood Manor Community Development District was held on **Thursday, January 3, 2019 at 2:00 p.m.** at The Offices of Meritus, located at 2005 Pan Am Circle, Suite 120, Tampa, FL 33607.

1. CALL TO ORDER/ROLL CALL

Debby Nussel called the Regular Meeting and Audit Committee Meeting of the Board of Supervisors of the Sherwood Manor Community Development District to order on **Thursday, January 3, 2019 at 2:06 p.m.**

Board Members Present and Constituting a Quorum:

Ryan Motko	Vice Chair
Nick Dister	Supervisor
Albert Viera	Supervisor
Steve Luce	Supervisor

Staff Members Present:

Debby Nussel	Meritus
Nicole Hicks	Meritus
Vivek Babbar	District Counsel

There were no members of the general public in attendance.

2. RECESS TO AUDIT COMMITTEE MEETING

Mrs. Nussel directed the Board to recess to the Audit Committee Meeting.

3. AUDIT COMMITTEE MEETING

A. Open the Audit Committee Meeting

The Audit Committee Meeting was opened.

B. Evaluate and Rank the Proposals

i. Grau & Associates

Mrs. Nussel went over the proposal and costs with the Committee. The cost for 2018 is \$2,600. 2019 is \$2,700, and 2020 is \$2,800. Mrs. Nussel stated that the cost for this proposal stays within their budget.

50 **C. Finalize the Ranking and Consideration of Audit Committee Recommendation**

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52 The Committee reviewed the proposal.

MOTION TO:	Go with Grau & Associates.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

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61 **D. Close the Audit Committee Meeting**

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63 The Audit Committee Meeting was closed.

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66 **4. RETURN AND PROCEED TO REGULAR MEETING**

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68 Mrs. Nussel directed the Board to return and proceed to the Regular Meeting.

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71 **5. AUDIENCE QUESTIONS AND COMMENT ON AGENDA ITEMS**

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73 There were no audience questions or comments on agenda items.

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76 **6. VENDOR/STAFF REPORTS**

- 77 **A. District Counsel**
78 **B. District Engineer**
79 **C. District Manager**

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82 **7. BUSINESS ITEMS**

83 **A. Consideration of Audit Committee Recommendations and Evaluation**

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85 Mrs. Nussel reviewed the recommendations.

MOTION TO:	Accept the Audit Committee recommendation and go with Grau & Associates.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

95 **B. General Matters of the District**

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98 **8. CONSENT AGENDA**

99 **A. Consideration of Minutes of the Board of Supervisors Meeting November 1, 2018**

100 **B. Consideration of Operations and Maintenance Expenditures October 2018**

101 **C. Consideration of Operations and Maintenance Expenditures November 2018**

102 **D. Review of Financial Statements Month Ending November 30, 2018**

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104 The Board reviewed the Consent Agenda items.

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MOTION TO:	Approve the Consent Agenda items.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

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114 **9. SUPERVISOR REQUESTS**

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116 There were no supervisor requests.

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119 **10. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

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121 There were no supervisor requests or audience comments.

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124 **11. ADJOURNMENT**

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MOTION TO:	Adjourn.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Viera
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

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134 *Please note the entire meeting is available on disc.

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136 *These minutes were done in summary format.

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138 *Each person who decides to appeal any decision made by the Board with respect to any matter
139 considered at the meeting is advised that person may need to ensure that a verbatim record of
140 the proceedings is made, including the testimony and evidence upon which such appeal is to be
141 based.

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143 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
144 noticed meeting held on 06-06-19.

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148 Signature

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151 Printed Name

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153 Title:

154 Secretary

155 Assistant Secretary

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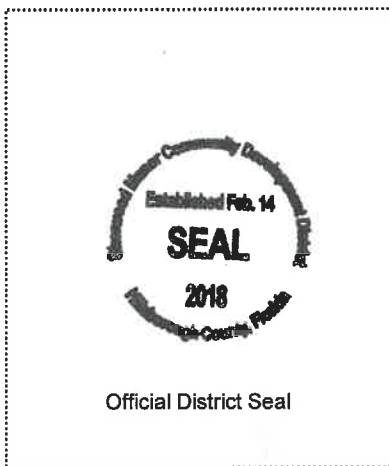
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148 Signature

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151 Printed Name

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153 Title:

154 Chairman

155 Vice Chairman

Recorded by Records Administrator

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Signature

06-12-19

Date