

**SHERWOOD MANOR  
COMMUNITY DEVELOPMENT DISTRICT**

**May 3, 2018 Minutes of the Public Hearings and Regular Meeting**

**Minutes of the Public Hearings and Regular Meeting**

The Public Hearings and Regular Meeting of the Board of Supervisors for the Sherwood Manor Community Development District was held on **Friday, May 3, 2018 at 2:00 p.m.** at The Offices of Meritus, located at 2005 Pan Am Circle, Suite 120, Tampa, FL 33607.

**1. CALL TO ORDER/ROLL CALL**

Brian Lamb called the Public Hearings and Regular Meeting of the Board of Supervisors of the Sherwood Manor Community Development District to order on **Friday, May 3, 2018 at 2:35 p.m.**

**Board Members Present and Constituting a Quorum:**

Jeff Hills	Chair
Ryan Motko	Vice Chair
Nick Dister	Supervisor
Albert Viera	Supervisor
Steve Luce	Supervisor

**Staff Members Present:**

Brian Lamb	Meritus	
Nicole Chamberlain	Meritus	
Vivek Babbar	District Counsel	<i>via conference call</i>
Tonja Stewart	District Engineer	<i>via conference call</i>

There were no members of the general public in attendance.

**2. PUBLIC COMMENT ON AGENDA ITEMS**

There were no public comments on agenda items.

**3. RECESS TO PUBLIC HEARINGS**

MOTION TO:	Open the three public hearings as advertised.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

47 **4. PUBLIC HEARING ON ADOPTING UNIFORM METHOD OF COLLECTION**

48 **A. Open the Public Hearing on Adopting Uniform Method of Collection**

49 **B. Staff Presentations**

50  
51 Mr. Lamb asked for questions from the Board; the Board did not have any questions.

52  
53 **C. Public Comments**

54  
55 There were no public comments.

56  
57 **D. Consideration of Resolution 2018-28; Adopting Uniform Method of Collection**

58  
59 Mr. Lamb reviewed the resolution with the Board.

61	MOTION TO:	Approve Resolution 2018-28.
62	MADE BY:	Supervisor Hills
63	SECONDED BY:	Supervisor Motko
64	DISCUSSION:	None further
65	RESULT:	Called to Vote: Motion PASSED
66		5/0 - Motion Passed Unanimously

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69 **5. PUBLIC HEARING ON ADOPTING UNIFORM RULES OF PROCEDURE**

70 **A. Open the Public Hearing on Adopting Uniform Rules of Procedure**

71 **B. Staff Presentation**

72  
73 Mr. Lamb asked for questions from the Board; the Board did not have any questions.

74  
75 **C. Public Comments**

76  
77 There were no public comments.

78  
79 **D. Consideration of Resolution 2018-29; Adopting Uniform Rules of Procedure**

80  
81 Mr. Lamb reviewed the resolution with the Board.

82	MOTION TO:	Approve Resolution 2018-29.
83	MADE BY:	Supervisor Motko
84	SECONDED BY:	Supervisor Hills
85	DISCUSSION:	None further
86	RESULT:	Called to Vote: Motion PASSED
87		5/0 - Motion Passed Unanimously
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**6. PUBLIC HEARING ON PROPOSED FISCAL YEAR 2018 BUDGET**  
**A. Open the Public Hearing on Proposed Fiscal Year 2018 Budget**  
**B. Staff Presentation**

Mr. Lamb reviewed the budget line items with the Board.

**C. Public Comments**

There were no public comments.

**D. Consideration of Resolution 2018-30; Adopting Fiscal Year 2018 Budget**  
**i. Consideration of Developer Funding Agreement**

Mr. Lamb reviewed the resolution with the Board and stated that there is a developer funding agreement attached to it.

MOTION TO:	Approve Resolution 2018-30 as presented for the pro-rated portion of the year, subject to developer funding.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

**7. RETURN AND PROCEED TO REGULAR MEETING**

MOTION TO:	Close the three public hearings.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

**8. STAFF REPORTS**  
**A. District Counsel**  
**B. District Manager**  
**C. District Engineer**

133 **9. BUSINESS ITEMS**

134 **A. Consideration of Resolution 2018-31; FY 2018 Assessment Resolution**

135  
136 Mr. Babbar reviewed the resolution with the Board.  
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MOTION TO:	Approve Resolution 2018-31.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

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145 **B. Consideration of Resolution 2018-32; Approving Fiscal Year 2019 Proposed**  
146 **Budget & Setting Public Hearing**  
147

148 Mr. Lamb stated that this item will be continued to June 7, 2018 at 2:00 p.m. at the Meritus  
149 office.  
150

151 **C. Annual Disclosure of Qualified Electors**  
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153 Mr. Lamb announced that as of April 15, 2018, the Sherwood Manor CDD has 0 qualified  
154 electors.  
155

156 **D. General Matters of the District**  
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159 **10. CONSENT AGENDA**

160 **A. Consideration of Minutes of the Special Organizational Meeting February 23,**  
161 **2018**

162 **B. Consideration of Minutes of the Landowners Election & Regular Meeting April**  
163 **5, 2018**  
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165 The Board reviewed the Consent Agenda items.  
166

MOTION TO:	Approve the Consent Agenda.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

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176 **11. BOARD OF SUPERVISORS REQUESTS AND COMMENTS**

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178 There were no supervisor requests or comments.

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181 **12. PUBLIC COMMENTS**

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183 There were no public comments.

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186 **13. ADJOURNMENT**

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MOTION TO: Continue the meeting to Thursday, June 7, 2018 at  
2:00 p.m. at the Meritus office.

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MADE BY: Supervisor Motko

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SECONDED BY: Supervisor Hills

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DISCUSSION: None further

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RESULT: Called to Vote: Motion PASSED

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5/0 - Motion Passed Unanimously

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198 \*Please note the entire meeting is available on disc.

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200 \*These minutes were done in summary format.

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202 \*Each person who decides to appeal any decision made by the Board with respect to any matter  
203 considered at the meeting is advised that person may need to ensure that a verbatim record of the  
204 proceedings is made, including the testimony and evidence upon which such appeal is to be based.

205

206 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly  
207 noticed meeting held on 09-06-18.

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211 Signature

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213 Brian Lamb

214 Printed Name

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216 Title:

217  Secretary

218  Assistant Secretary

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Signature

Printed Name

Title:

Chairman

Vice Chairman

Recorded by Records Administrator

[Signature]  
Signature

09-07-18  
Date

