

**SHERWOOD MANOR
COMMUNITY DEVELOPMENT DISTRICT**

August 22, 2022, Minutes of the Public Hearing and Regular Meeting

Minutes of the Public Hearing and Regular Meeting

The Public Hearing and Regular Meetings of the Board of Supervisors for the Sherwood Manor Community Development District was held on **Monday, August 22, 2022, at 2:00 p.m.** at the offices of Inframark located at 2005 Pan Am Circle, Suite 300, Tampa, FL 33607.

1. CALL TO ORDER/ROLL CALL

Brian Lamb called the Public Hearing and Regular Meetings of the Board of Supervisors of the Sherwood Manor Community Development District to order on **Monday, August 22, 2022, at 4:54 p.m.**

Board Members Present and Constituting a Quorum:

Ryan Motko	Vice-Chair
Steve Luce	Supervisor
Nick Dister	Supervisor

Staff Members Present:

Bryan Radcliff	District Manager, Inframark
John Vericker	District Counsel, Straley Robin Vericker
Vanessa Siemerts	District Counsel, Straley Robin Vericker

There was one (1) members of the general public in attendance.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

3. RECESS TO PUBLIC HEARING

Bryan Radcliff directed the Board to recess to Public Hearing.

4. PUBLIC HEARING ON ADOPTING FINAL FISCAL YEAR 2023 BUDGET

A. Open the Public Hearing on Final Fiscal Year 2023 Budget

MOTION TO:	Open the Public Hearing.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

46 **B. Staff Presentation**

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48 Mr. Radcliff made a presentation to the Board.

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50 **C. Public Comment**

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52 There were no public comments. The resident stated she reviewed the proposed budget increase
53 budget and realized the CDD was not asking for an additional \$900 dollars. Mr. Radcliff clarify that
54 they are not asking for \$900 dollars more, but the increase varies between 50-foot lot and 60-foot
55 lot. Mr. Radcliff stated since she fits in the 50-foot lot category then the overall increase would be
56 \$333.05 due to cost rises. She had questions that were previously discussed at a prior meeting with
57 Mr. Lamb.

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59 **D. Consideration of Resolution 2022-07; Adopting Final Fiscal Year 2023 Budget**

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61 The Board reviewed and discussed the resolution.

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MOTION TO:	Approve Resolution 2022-07.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Dister
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

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E. Close the Public Hearing on Adopting Final Fiscal Year 2023 Budget

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MOTION TO:	Close the Public Hearing.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Dister
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

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5. PUBLIC HEARING ON LEVYING O&M ASSESSMENTS

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A. Open the Public Hearing on Levying O&M Assessments

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MOTION TO:	Open the Public Hearing.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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B. Staff Presentation

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97 Mr. Radcliff made a presentation to the Board.

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C. Public Comment

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101 There were no public comments.

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D. Consideration of Resolution 2022-08; Levying O&M Assessments

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i. Developer Budget Funding Agreement

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106 The Board reviewed and discussed the resolution.

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MOTION TO:	Approve Resolution 2022-08.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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E. Close the Public Hearing on Levying O&M Assessments

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MOTION TO:	Close the Public Hearing.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Luce
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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6. RETURN AND PROCEED TO THE REGULAR MEETING

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125 Mr. Radcliff directed the Board to proceed to the regular meeting.

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128 **7. BUSINESS ITEMS**

129 **A. Consideration of Resolution 2022-09; Setting FY 2023 Meeting Schedule**

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131 The Board reviewed the report by the District Engineer. Mr. Radcliff discussed the meeting
132 schedule and set dates for Fiscal year 2023 along with a revision from October 6th to October 3rd
133 meeting with the Board.

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MOTION TO:	Approve Resolution 2022-09.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Luce
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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142 **B. General Matters of the District**

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144 There were no general matters at this time.

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146 **8. CONSENT AGENDA**

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148 **A. Consideration of Minutes of the Regular Meeting August 04, 2022**

149 **B. Consideration of Operation and Maintenance Expenditures July 2022**

150 **C. Review of Financial Statements Month Ending July 31, 2022**

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152 The Board reviewed the Consent Agenda items.

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MOTION TO:	Approve the Consent Agenda items A-C.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Luce
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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161 **9. VENDOR/STAFF REPORTS**

162 **A. District Counsel**

163 **B. District Engineer**

164 **C. District Manager**

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166 There were no additional staff reports at this time.

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171 **10. SUPERVISOR REQUESTS**

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173 There were no supervisor requests or comments.

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175 **11. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

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177 The resident commented on the proposed budget increase and when will it be in effect? Mr.
178 Radcliff stated that in November is when it will be assessed.

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180 **12. ADJOURNMENT**

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MOTION TO:	Adjourn at 5:06 P.M.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

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**Please note the entire meeting is available on disc.*

**These minutes were done in summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 9/22/22.

DocuSigned by:
Brian Lamb
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Signature
Brian Lamb
Printed Name

DocuSigned by:
Jeffery S. Hills
60EDBF58ACB2413...
Signature
Jeffery S. Hills
Printed Name

Title:
 Secretary
 Assistant Secretary

Title:
 Chairman
 Vice Chairman

Recorded by Records Administrator

[Signature]
Signature
9/25/22
Date

